

Corvallis School District #1
REGULAR MEETING OF THE BOARD OF TRUSTEES

04/08/14

1. *Called to order at 6:03 p.m. by Chairman Wilbur Nisly*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

Trustees

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Ginny Hoffman, Kathi Harder-Brouwer and Adam Sangster

Absent: None

The Superintendent and the Assistant District Clerk were present throughout the entire proceedings.

Others Present Employees and /or other community members as listed on the sign in sheet attached to the minutes.

Note: Some attendees did not sign in on the sign-in sheet.

2. *Public Comment on Non-Agenda Items*

No public comment

Chairman Nisly requested to move agenda item number # 11 to the beginning of the meeting. This change was made in order to accommodate the staff and public members attending the meeting.

11. *Request approval of an early graduation request by Amber Wissenbach*

Amber has filled out the Request for Waiver of Graduation Requirements form and is requesting early graduation after completion of her junior year at the end of the 2014-2015 school year. She and her parents submitted the required letters.

High School Principal, Mr. Wirt, reported that Amber is a great a student and he supports her request 100%.

Trustee Hoffman moved to the early gradation request for Amber Wissenbach as recommended. Trustee Sangster seconded the motion and all voted in favor.

Mr. Richard Wissenbach, Amber's father, expressed his appreciation.

3. *General Reports*

This agenda item is to allow the administration to make any additional comments to their written reports submitted in the Board Packet.

Boiler Bids

Mr. Silk thanked the board members for their attendance at the Monday night board meeting. He said good decisions were made all around! He reported that Shane Jacobs from CTA has let Sirius, Johnson Controls, and Schroeder Construction know that their bids were accepted. He further explained that the project should be extremely worthwhile with two new boilers, a new hot water heat distribution system in the old high school, art, photography and cafeteria rooms, and a new air handling system for the art areas and cafeteria. All the old radiators will be removed and fin tube heating units will be placed along the baseboards for heat distribution.

Jim Bowen reported that the start date for the project was 4-28 with a completion date of 10-2-14, and the abatement of the asbestos in the boiler room was scheduled to begin on 4-22-14, and all classroom work was scheduled to start on 6-12-14.

Discussion on SBAC Testing

- Going smoothly
- Kids adapt to tech issues
- SBAC help desk not helpful
- OPI very helpful

Discussion on Vandalism

- Wires being cut on roof of Primary School and Middle School.
- Jim Bowen stated that we will be using a field camera from the Sheriff's Office until we get cameras of our own in place.

4. Personnel

Resignations: Chaz Howard Primary School Custodian
Zane Warnken Head Girls Basketball Coach

Sub Teacher List: Floyd Clevidence
Laurienne Riley

**Trustee Sangster moved to approve the employment recommendation as presented
Trustee Channer seconded the motion and all voted in favor.**

5. Requests for Credit Approval

Name	Class	Credits	Lane Change
Berger, Kristina	Professional Development NCCE 2014 Computer Conference University of Idaho	1 Semester	No
Clairmont, Craig	Professional Development NCCE 2014 Computer Conference University of Idaho	1 Semester	No
Knapp, Cammie	Professional Development NCCE 2014 Computer Conference University of Idaho	1 Semester	No
Leonardi, Alyce	Professional Development NCCE 2014 Computer Conference University of Idaho	1 Semester	No
Healy, Patti	Professional Development NCCE 2014 Computer Conference University of Idaho	1 Semester	No

**Trustee Channer moved to approve the requests for credit approval as amended.
Trustee Hoffman seconded the motion, and all voted in favor.**

6. Non-resident Student Requests for Enrollment

None presented.

7. Discussion and possible action regarding first reading of the following policies:

- BP 1105 Membership
- BP 1110 Taking Office
- BP 1111 Elections
- BP 1112 Resignation
- BP 1113 Vacancies
- BP 1120 Annual Organization Meeting
- BP 1130 Committees
- BP 1135 School Board Advocacy – **New Policy**
- BP 1135P School Board Advocacy Procedure – **New Policy**
- BP 1210 Qualifications, Terms, and Duties of Board Officers
- BP 1230 Clerk
- BP 1240 Duties of Individual Trustee
- BP 1310 District Policies and Procedures
- BP 1400 Board Meetings
- BP 2110 Objectives – **New Policy**
- BP 2120 Curriculum and Assessment
- BP 3130 Students of Legal Age
- BP 3231P Searches and Seizures
- BP 3300 Suspension and Expulsion-Corrective Action and Punishment – **New Policy**
- BP 3310. Student Discipline

Mr. Silk reviewed the information as noted in the Board Packet:

1000 Series – Board of Trustees

BP 1105. Membership. Policy 1105 has been revised as a clean-up process. As a staff, TSBA removed some language to this policy that fit much better into two other current policies. This is a recommended change by MTSBA.

**Trustee Bloom moved to approve Policy 1105 on first reading as presented.
Trustee Channer seconded the motion and all voted in favor.**

BP 1110. Taking Office. A cross reference to vacancies was added.

**Trustee Bloom moved to approve Policy 1110 on first reading as presented.
Trustee Wolsky seconded the motion.**

Trustee Hoffman asked for clarification on first two paragraphs. It was noted that 1st paragraph states *elected* trustee and 2nd paragraph states *appointed* trustee.

All voted in favor of the motion.

BP 1111. Elections. The MTSBA staff did some revised clarification of this policy. It is a recommended revision for clarification purposes.

**Trustee Channer moved to approve Policy 1111 on first reading as presented.
Trustee Harder-Brouwer seconded the motion and all voted in favor.**

BP 1112. Resignation. The MTSBA staff revised the language in the first paragraph. The second paragraph can be deleted. The Board is not required to ratify the resignation. Once it has been submitted and passed the 72 hours, it is automatically effective. A Board can leave this language in if they so choose.

Trustee Hoffman moved to approve Policy 1112 on first reading as presented and amended.

Trustee Sangster seconded the motion and all voted in favor.

BP 1113. Vacancies. The MTSBA staff revised this policy. The word trustee fits better than incumbent. Policy 1112 was added as a cross reference.

Trustee Channer moved to approve Policy 1113 on first reading as presented and amended. Trustee Wolsky seconded the motion.

Discussion on changing #6 excuse back to reason.

All voted in favor of the motion.

BP 1120. Annual Organization Meeting. The language added in lines 9 and 11 were for better clarification. A Chair and Vice-Chair can serve more than one year as an officer, but they still have to be elected each year. Filling a mid-term vacancy does not have to be "immediate". It was felt that the new language is better served for this purpose.

Trustee Harder-Brouwer moved to approve Policy 1120 on first reading as presented. Trustee Hoffman seconded the motion and all voted in favor.

BP 1130. Committees. After reviewing this policy, the MTSBA attorney staff felt the language used in trying to define when a committee meeting should be held in public is no longer necessary. It is felt that all committee meetings should be noticed up regardless.

Trustee Bloom moved to approve Policy 1130 on first reading as presented. Trustee Wolsky seconded the motion and all voted in favor.

BP 1135 & 1135P. School Board Advocacy. NEW POLICIES. For those District's that have adopted the School Board Advocacy Policies, the staff revised the language for a better flow.

Trustee Bloom moved to approve Policy 1135 and 1135P on first reading as presented and amended.

Trustee Wolsky seconded the motion.

Discussion on changing *will* to *may*.

All voted in favor of the motion.

BP 1210. Qualifications, Terms, and Duties of Board Officers. The first sentence in line 11 was deleted to coincide with the change in BP 1120.

Trustee Bloom moved to approve Policy 1210 on first reading as presented. Trustee Channer seconded the motion and all voted in favor.

BP 1230. Clerk. Additions to lines 8 and 23 were included to further define the duties of a District Clerk.

Trustee Channer moved to approve Policy 1230 on first reading as presented. Trustee Harder-Brouwer seconded the motion and all voted in favor.

BP 1240. Duties of Individual Trustees. Lines 21-23 were deleted as this is already covered in BP 1113.

**Trustee Harder-Brouwer moved to approve Policy 1240 on first reading as presented.
Trustee Hoffman seconded the motion.**

Chairman Nisly asked that trustees take note of the sentence stating “Each trustee shall visit every school (except in 1st class districts) at least once per year to examine its management, conditions, and needs.

All voted in favor of the motion.

BP 1310. District Policies and Procedures. Policy 1312 (Administrative Procedures) was incorporated into this policy; therefore Policy 1312 will be deleted as a separate policy. Additional language was either deleted or revised for better clarification.

**Trustee Bloom moved to approve Policy 1310 on first reading as presented.
Trustee Channer seconded the motion and all voted in favor.**

Trustee Bloom asked that Mr. Silk ask MTSBA if procedures (P) in manual need to be approved by board. Mr. Silk will check and have answer at next board meeting.

BP 1400. Board Meetings. MTSBA moved the definition of meetings to this policy where it was felt to be a better place. The legal reference was also added.

**Trustee Channer moved to approve Policy 1400 on first reading as presented.
Trustee Sangster seconded the motion and all voted in favor.**

2000 Series – Instruction

BP 2110. Objectives. NEW POLICY. NOTE: Our current Policy 2110, Grade Organization, must be renumbered 2105. The information on Accreditation Standards was removed. There was no legal reference to make this a requirement.

**Trustee Bloom moved to approve Policy 2110 on first reading as presented.
Trustee Wolsky seconded the motion and all voted in favor.**

Motion to renumber policy 2110 to 2105 will wait until 2nd reading of policy 2110.

BP 2120. Curriculum and Assessment. This policy has been revised based on the Board of Public Education revisions of Chapter 55.

**Trustee Channer moved to approve Policy 2120 on first reading as presented.
Trustee Harder-Brouwer seconded the motion and all voted in favor.**

BP 3130. Students of Legal Age. The section under “Permission to Inspect Student Records” has been revised based on FERPA language.

**Trustee Bloom moved to approve Policy 3130 on first reading as amended.
Trustee Sangster seconded the motion.**

High School Principal Mr. Wirt stated that the paragraph stating *A student that attains the age of legal majority is an “eligible student” under FERPA. An eligible student has the right to access and inspect their student records. An eligible student may not prevent their parents from accessing and inspecting their student records if they are a dependent of their parents in accordance with Internal Revenue Service regulations,* conflicts with the FERPA form that the high school has “eligible students” sign.

Mr. Silk will check with MTSBA for clarification.

All voted in favor of the motion.

BP 3231P. Searches and Seizures. The MTSBA attorney staff recommends the revisions of this procedure policy. The revisions lend to better clarification.

**Trustee Hoffman moved to approve Policy 3231P on first reading as amended.
Trustee Wolsky seconded the motion and all voted in favor.**

BP 3300. Suspension and Expulsion- Corrective Action and Punishment. NEW POLICY. After great discussion on this policy and 3300P, it was decided to incorporate Policy 3300P into 3300. By combining the two policies, it is much easier to understand the process for suspension and expulsion. Also, the additional paragraph on page 2, lines 22-27 is a requirement under ARM 10.55.910, Student Discipline Records.

**Trustee Sangster moved to approve Policy 3300 on first reading as presented and amended.
Trustee Hoffman seconded the motion and all voted in favor.**

Mr. Silk asked for a motion to delete policy 3300P since the new policy combines policy 3300 and 3300P.

**Trustee Hoffman moved to delete Policy 3300P.
Trustee Sangster seconded the motion.**

Discussion on the fact, that until the 2nd reading of Policy 3300, Policy 3300P could not be deleted.

**Trustee Hoffman withdrew her motion to delete Policy 3300P.
Trustee Sangster withdrew his second. No action was taken.**

BP 3310. Student Discipline. Two additions were added to the Cross Reference

**Trustee Channer moved to approve Policy 3310 on first reading as presented.
Trustee Harder-Brouwer seconded the motion and all voted in favor.**

8. *Request approval to add a Fisheries Club account to the high school student activities accounts*
Money has been raised for the Fisheries Club and they have nowhere to deposit it technically, so they are requesting a numbered account called Fisheries Club in the student activities account number 89.

**Trustee Bloom moved to approve creation of Fisheries Club student body account #89.
Trustee Wolsky seconded the motion and all voted in favor.**

9. *Discussion and possible approval of a Memorandum of Understanding for HSE (formerly GED) instruction in Corvallis High School for 2014-2015*

Annually, we have approved a share of the cost for students to receive a General Educational Development (GED) diploma through course work completed at Corvallis High School. Our share of the cost this year would again be about \$4000. In addition, we would provide the classroom space free of charge. Our share is two-thirds of the total cost with the other one-third coming from a federal grant to the local chapter of Literacy Volunteers of America (LVA). The GED program is now being called the High School Equivalency (HSE) by the local chapter. The difference is in a more rigorous curricula and a higher level test for the HSE diploma.

Trustee Channer moved to approve the Memorandum of Understanding with the Literacy Volunteers of America Bitterroot for the 2014/2015 school year.
Trustee Sangster seconded the motion and all voted in favor.

10. Request approval of the Classroom Without Walls summer field trip to Wyoming.

Alli Neils-LeMoine is leading the annual summer CWW trek to the Windriver Mountain Range near Pinesdale, WY this year. She has attached a summary of the number of students and chaperones along with the itinerary for the July 21-July 30 trip.

High School Principal, Mr. Wirt stated that they will receive the RAC grant for CWW.

Trustee Wolsky moved to approve the CWW trip to Wyoming.
Trustee Channer seconded the motion and all voted in favor.

12. Request approval of increase in meal ticket prices for the 2014-2015 school year

Kathy Martin is required to maintain a gradual percentage increase in meal ticket prices per federal guidelines. Even though a \$.16 increase would cover the mandate, she is requesting a \$.25 increase in hopes that would allow her to maintain the same ticket prices for the next two years.

Kathy Martin - The price increase is needed to be in compliance with the mandated level to be equal to the federal rate of a reimbursable meal. (this year that is \$2.93)

We have completed the weighted average pricing increase report that is required. A minimum increase is .16 cents must be in place next school year. We are hopeful that with a slightly higher rate we could go 2 years without a rate increase. The last increase was implemented 2 years ago for the 2012-2013 school year for lunch prices only.

Discussion on food cost going up and federal regulation changes requiring whole grain and more fruits and vegetables.

Trustee Channer moved to approve the twenty-five cent increase in meal ticket prices as presented.
Trustee Bloom seconded the motion and all voted in favor.

13. Discussion of the March, 2014 Board and Administrator publication

The first article discusses the role of the board regarding its responsibility for the budget and oversight responsibilities for specific expenditures.

Discussion on spending, purchasing and trust between superintendent and trustees took place.

The second article discusses the difficulties the board faces when controversial topics boil to the surface. The article suggests that the board should allow policy to drive their decisions and support for the superintendent, and make two-way communication with the superintendent a priority in helping all understand the issues simultaneously. If ongoing two-way communication does not resolve the issue, it could be a result of a lack of policy support in the first place. If the policy is in place, the board should expect that issues are resolved by implementation of the policy by the superintendent. Tips for responding to controversial topics were numerous.

A potential example of a controversial topic was discussed when High School Principal, Mr. Wirt, presented an idea for three Corvallis High School Graduation Tracks. It was suggested this become an action item at a future board meeting.

Corvallis High School Graduation Tracks

	Rigorous Core	Minimum College Prep/NCAA	Vocational Pathway
English	4.5	4.5	4.5
Freshman	Honors or Freshman English (1.0)		
Sophomore	Honors or Sophomore English (1.0) & Speech (0.5)		
Juniors	AP Jr English	Junior English (1.0)	
Seniors	AP Sr English	Senior English (1.0)	
Math	4	3	2
Freshman	Pre-Algebra, Algebra, Geometry, Adv Alg		
Sophomore	Algebra, Geometry, Adv Alg, Pre Calc		
Juniors	AP Calculus AB or BC	Geometry, Adv Alg	
Seniors	AP Calculus AB or BC	Pre Calc	Applied Math Solutions
Social Studies	3	3	3
Freshman			
Sophomore	Geography/World History		
Juniors	AP US History/US History	US History	
Seniors	AP PAD/PAD	Principles of American Democracy	
Science	4	3	2
Freshman	Integrated Science or Biology		
Sophomore	Biology or Science Electives		
Juniors	Science Elective (Chemistry, Alt Energy, Ecology, Biology II)		
Seniors	Science Elective (Physics or AP Biology)		
Foreign Language	3	2	0
Freshman	Spanish I, French I, II		
Sophomore	Spanish II, French II, III		
Juniors	Spanish III, French III, IV		
Seniors	Spanish IV, French IV, V		
Fine Arts	1	1	1
Freshman	Concert, Chanteur, or Ovation Choir		
Sophomore	Orchestra, Symphonic or Jazz Band		
Juniors	Art Foundations, Adv Art, Ceramics, Sculpture		
Seniors	Intro to Photo, Photo I, Photo II		
Health/PE	1.5	1.5	1.5
Freshman	Health (0.5) and Physical Education (1.0)		
Sophomore			
Juniors			
Seniors			
Career Technical Education	1.5	1.5	1.5
Freshman	Nutrition & Wellness, Family & Consumer Science I or II, Prep for Life, Child Development, Foreign Culinary Arts, Fiber Tech, Business Acct Mrkting Entre, Desktop Publishing, Creative Computing, Personal Finance, Street Law, Computer Tech, House and Bldg Design, Woodworking, Bldg Log Furniture, Intro to Industry, DIY, Welding, Small Engines, Computer Auto Drafting		
Sophomore			
Juniors			
Seniors			
Vocational Focus	0	0	3
Freshman	Nutrition & Wellness, Family & Consumer Science I or II, Prep for Life, Child Development, Foreign Culinary Arts, Fiber Tech, Business Acct Mrkting Entre, Desktop Publishing, Creative Computing, Pers Finance, Street Law, Computer Tech, House & Bldg Design, Woodworking, Bldg Log Furniture, Intro to Industry, DIY, Welding, Small Engines, Comp Auto Drafting		
Sophomore			
Juniors			
Seniors			
General Electives	5.5	6.5	5.5
Freshman	All Career/Technical Education Courses, All Fine Arts Courses, All Health Enhancement Courses, Driver Education, Economics, Teachers Assistant, Computer Programming and Game Design, Internships, Fantasy Fiction, Sci Fi Literature, Journalism, Independent Study Academic		
Sophomore			
Juniors			
Seniors			
Credits Needed for Graduation:	28	26	24

14. Approval of Minutes

**Trustee Sangster moved to approve minutes dated 2/24/14, 3/17/14 and 3/31/14.
Trustee Hoffman seconded the motion.**

It was noted that in the minutes dated 3/31/14 on page one “Jacob” should be “Jacobs”.

All voted in favor.

15. Approval of Bills

**Trustee Channer moved to approve the bills as presented.
Trustee Hoffman seconded the motion and all voted in favor.**

16. Approval of Bills

**Trustee Wolsky moved to adjourn.
Trustee Sangster seconded the motion and all voted in favor.**

Adjourned – 9:20 p.m.

Assistant District Clerk

Chairman