

**Corvallis School District #1**

SPECIAL BOARD MEETING and  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

04/14/2015

**Special Session Meeting in High School Library**

1. *Called to order at 6:03 p.m.* by Wilbur Nisly, Chairman.

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

*Trustees* Present: Wilbur Nisly, Tonia Bloom, Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman, and Adam Sangster

Absent: Dan Wolsky

The Superintendent was present throughout the entire proceedings. The District Clerk was excused when the Superintendent's evaluation was discussed.

Others present: Administrators, employees and /or community members as listed on the sign in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items*

No public comment was made.

3. *GT Presentation*

Teacher, Darci Herbstritt, gave a brief overview of the program regarding the importance of meeting all the students' needs and the challenges they face.

**GT At-a-Glance**

- Primary School – 51 identified students (1<sup>st</sup>-4<sup>th</sup>)
- Middle School – 64 identified students (5<sup>th</sup>-8<sup>th</sup>)
- 5 former students are now homeschooled since last year

**What's Working**

- Transitioning with these students from primary school to middle school
- Competitions (Geo Bee, Spelling Bee, Math Counts, Science Olympiad)
- Enrichment Opportunities

**What's Not Working**

- Reliable, systemic structure for acceleration in math and/or reading
- Wide range of ability levels in the classroom
- Social/Emotional support for twice-exceptional students
- Early identification (kindergarten support)

### Possible Solutions

- Vertical teaming model to deal with extremes on the bell curve
- Parallel GT model allowing access to all students when a need is shown

Mr. Johnson stated that there are over 250 gifted and talented students in the valley. There will be a G/T meeting on April 21<sup>st</sup> in the primary school library.

#### 4. *Social Media update*

Mr. Johnson introduced Suzzane Shope, who will be the district's grant writer for an interim period. Ms. Shope gave an overview of her background and history in grant writing for the past 10 years.

Mr. Johnson presented an overview of the District's Facebook page and reviewed the statistical information that can be obtained from the visitors going to our website.

Recess: 7:01 pm

Reconvene: 7:09 pm

### **Regular Board Meeting in the High School Library**

1. *Called to order at 7:09 p.m.* by Chairman Wilbur Nisly

2. *Public Comment on Non-Agenda Items*

No public comment was made.

3. *General Reports*

This agenda item allows administration to make any additional comments to their written reports submitted in the Board Packet.

#### *Superintendent*

Mr. Johnson distributed a revised report with changes made mainly in the Grant Writer information area, along with a copy of the School Resource Officer's report.

4. *Personnel*

Mr. Johnson distributed a revised personnel page for Board approval. The changes presented are noted below in *italic*.

#### Extra Contracts:

Deanna Burch	Middle School Track Coach .5-Spring 2015
Jacob Pintok	Middle School Football Coach 2015-16 SY
Peter Spinetta	Middle School Football Coach 2015-16 SY

#### Resignations:

Mary Donaldson	Primary School Paraprofessional-18 years
Elizabeth Mohanna	Middle School Counselor-6years
William Malensek	Food Service

Carole Clyma Food Service  
 Luke Swanson Assistant Track Coach  
 Joanna Johnson Freshman Girls Basketball Coach  
 Greg Shifflett Freshmen Boys Basketball Coach  
 Rich Borden Primary School Health Enhancement Teacher

Non-Renewal: Joe Jessop Head HS Basketball Coach

Transfers: Michael Edwards Transportation Director .75FTE

Sub Teacher List: Joshua Schiever  
 Dan Morrison  
 Laura Brower  
 Carol Johns  
 Audrey Bullock

**Trustee Bloom moved to approve the employment recommendations as presented with the changes.  
 Trustee Channer seconded the motion and all voted in favor.**

5. Requests for Credit Approval

Name	Name of Class And Description of Class	Credits	Lane Change
Hammill, Amy	Montana Online Blended Learning for -12 Educators Create blending learning project for classroom use U of M	3 Semester	No
Soulliard, Cory	Montana Online Blended Learning for -12 Educators Create blending learning project for classroom use U of M	3 Semester	No
Cleveland, Joanne	Montana Online Blended Learning for -12 Educators Create blending learning project for classroom use U of M	3 Semester	Yes
Chimo, David	MASC 5959-60 Bioenergy Alliance Network of the Rockies Writing Curriculum for Use of Bio Fuels including Beetle Killed Trees University of Wyoming	2 Semester	No
Holland, Alexis	CED 788 contemporary Topics in Counselor Education Special topics in sports counseling California U of PA	3 Semester	No
Holland, Alexis	CED 781 Sports Counseling Programming Overview of life skills, goal setting time management, health & wellness California U of PA	3 Semester	No

Holland, Alexis	<p>CED 780 Issues &amp; Techniques in Counseling Athletes</p> <p>Explore research in motivation, psychosocial development &amp; career maturity</p> <p>California U of PA</p>	3 Semester	No
Holland, Alexis	<p>CED 782 Advanced Issus &amp; Techniques in Counseling Athletes</p> <p>Improve counseling &amp; still building techniques with youth, adolescents &amp; young adults</p> <p>California U of PA</p>	3 Semester	Yes
Huls, Spencer	<p>Master's Program-</p> <p>See Attached Letter and Class Listing</p>	36 Semester Credits	Yes

**Trustee Channer moved to approve the Requests for Credit Approval as presented.**  
**Trustee Sangster seconded the motion and all voted in favor.**

6. *Nonresident Student Requests for Attendance*

**High School**

Jack Couch                      9<sup>th</sup> Grade  
 Jack is a freshman transferring to us from Hamilton

Katherine Hurlbert      9<sup>th</sup> Grade  
 Katherine is a freshman transferring to us from Hamilton

**Trustee Bloom moved to approve the Non-Resident Student Request for Attendance as presented.**  
**Trustee Hoffman seconded the motion and all voted in favor.**

7. *Discussion and possible action regarding a new Student Body Activity Club-“Outings” Club*

High School Teacher, Laura Carrasco, is requesting the approval of a new student body club. This club would be called the “Outings Club” and would encourage students to join and learn more about the Montana wilderness, ethics and stewardship. The club would do fund-raising and there is no stipend for the advisor of the club if approved.

**Trustee Sangster moved to approve the application request for the Outings Club activity account as recommended.**  
**Trustee Hoffman seconded the motion and all voted in favor.**

8. Discussion and possible action regarding support for installation of pedestrian and vehicle speed feedback signs (VSFS).

Presentation by Harlene Marks (Corvallis Civic Club)

Ms. Marks distributed a packet detailing the project overview and sign display details. She stated that the project is to increase the safety of the Corvallis students and community members, and the surrounding area along the bike path. She is looking for support from the Board and Principals, and ask that all write a letter in support the project to the County Commissioners. The grant they are applying for does not require any matching funds.

The Civic Club would like to have installed three pedestrian crosswalk signs that also have flashing lights activated by the pedestrian (Blinking yellow) and two VSFS signs along Eastside Highway (one facing southbound traffic at the CCEC, and one facing northbound traffic near Memories Café. Garnering the support of the County Commissioners is crucial for funding. The District’s interest and role of the board is to verbalize support and/or a partnership with the County.

**Trustee Harder-Brouwer moved to lend the School Board’s support and to include writing a letter of support for the project.  
Trustee Channer seconded the motion and all voted in favor.**

9. Discussion and possible action regarding approval to issue contracts for the 2015-2016 fiscal year to all currently employed administrators.

EMPLOYEE	FTE	TITLE	DAYS
Bargfrede, Vannesa	1	Business Manager/District Clerk	260
Bowen, James	1	Maintenance Director	260
Carrasco, Daniel	1	Special Services Director	207
Durgin, Richard T.	1	Principal, Middle School	207
Flemmer, Deanna	0.9	Assistant Technology Director .85 FTE	220
Ihde, Wendy	1	Curriculum/Technology Director	210
Martin, Kathy	1	Food Service Director	220
Stranahan, Janice	1	Principal, Primary School	207
Tucker, Tyson	1	Assistant Principal, High School	215
Wirt, Jason	1	Principal, High School	207

Proposed contract language:

- 1) **(See indented paragraphs on page 1 in contract)** *An Administrator/Director who has at least 5 years of service in the District and retires shall qualify for retirement pay of \$7,500. –OR– After 15 years of service to the district, an administrator shall be entitled to \$7,500 severance pay.*

- 2) Flexible hours may be utilized as approved and monitored through prior mutual agreement with the Superintendent.

Proposed technology option:

Administrators/directors have an option of choosing to use the district’s cell phone plan OR an equivalent stipend (based upon an average cost of current individual, cell phone plan).

Mr. Johnson stated that he is recommending that the Administration do not receive a salary increase for the next school year, but would like to change some of their current contract language (as noted above). Proposed item 1) is already in all the contracts and changes the years of service from 15 to 5 years. Item 2) has been occurring for many years and it should become contract language. The technology option is a new offered benefit that would not impact the budget.

After general Board discussion it was agreed that proposed item 1) may cause potential budget problems, and they had concerns about not giving the Administrators a pay raise. They would prefer to pay the committed administrators rather than pay for those that leave after a short time with the district.

**Trustee Bloom moved to offer contracts to the listed Administrators with the current language, and with the addition of the flex hours and technology option.**

The Board asked that any salary increase discussion be brought back to them at a future meeting.

**Trustee Hoffman seconded the motion and all voted in favor.**

*10. Discussion and possible action regarding certified contracts*

Mr. Johnson distributed a revised listing for Board approval (as listed below).

Mr. Johnson is recommending to approve the issuance of contracts to certified staff per the 2014-2016 Master Contract salary schedule to the listed tenured and non-tenured teachers.

<b>CERTIFIED EMPLOYEES 2015/2016</b>							
	<b>HIGH SCHOOL</b>		<b>MIDDLE SCHOOL</b>		<b>PRIMARY</b>		<b>SPECIAL SERVICES</b>
<b>FTE</b>	<b>TENURED</b>	<b>FTE</b>	<b>TENURED</b>	<b>FTE</b>	<b>TENURED</b>	<b>FTE</b>	<b>TENURED</b>
1	Burch, Deana	1	Athman, Emily	1	Barcus, Julie Ann	1	Carlson, Diana
1	Cleveland, Joanne	1	Berger, Kristina	1	Dowd, Ericka	1	Carrasco, Laura
1	Dickerson, Tracy	1	Bestor, Amanda	1	Gingerich, Onita	1	Johnson, Jackie
		1	Bradshaw, David	1	Healy, Patricia	0.9	Kenngott, Carolyn
1	Francoeur, Andree	1	Chimo, David	0.5	Herbstritt, Darci	0.8	Kimzey, Brooke
0.5	Hammill, Amy	1	Clairmont, Craig	1	Irish, Debbie	1	Richardson, Amy
1	Hammill, Brock	1	Duchien, Christina	1	Jameson, Elizabeth		

1	Herbert, Mary	0.5	Herbstritt, Darci	1	Larson, Yvette		
1	Holland, Alexis	1	Jessop, Stacy	1	Mcewen, Alica		
1	Huls, Spencer	1	Knapp, Andrew	1	Mickens, Carolyn		
1	Knapp, Cammie	1	Leverton, Margaret	1	Nagel, Elizabeth		<b>Title 1</b>
1	Leonardi, Alyce	1	Maul-Smith, Christopher	1	Pool, Jamie	1	Henry, Betty Jo
1	Leonardi, Phillip	1	Milner, Gary	1	Popham, Carleen	0.5	Johnson, Kristi
1	Loran, Joel	1	Mortimer, Victor	1	Reinke, Caron	1	Moore, Christina
1	Mason, D. Lynn	1	Naughter, Catherine	1	Sampson, Loretta	0.5	Robinson, Christine
1	McConnaha, Doug	1	Powell, Jenifer	1	Snyder, Holly	1	Slocomb, Donna
1	Middleton, Garrett	0.5	Prince, Willi Ann	1	St. George, Janice	0.5	Stoker, Vilate
1	Nagel, Jeff	1	Schlimgen, Kristy Lee	1	Swallow, Beth		
1	Neils, Allison	1	Shobe, David	1	Votaw, Krista		
1	Nelson, Isaiah	1	Spagnoli, Nancy	1	Waldo, Jennifer		
1	Plakke, Rob	1	Warren , Julie	1	Waldo, Rob		
1	Pliley, Suzanne	1	Warren, Scott	1	Webb, Naomi		
0.5	Powell, Maureen	1	Windsor, Sarah				
1	Robinson, Bain						
1	Silkwood, Kevin						
1	Sorenson, Mark						
1	Soulliard, Cory						
1	Velehradsky-Brown, Nancy						

<b>CERTIFIED EMPLOYEES 2015/2016</b>							
<b>15/16 Contract Offer gives Tenure</b>							
	<b>HIGH SCHOOL</b>		<b>MIDDLE SCHOOL</b>		<b>PRIMARY</b>		<b>SPECIAL SERVICES</b>
0.1	Rzasa, Art			1	Maul-Smith, Janet	1	Ojala, Maureen
				1	Studer, Michelle		
	<b>HIGH SCHOOL</b>		<b>MIDDLE SCHOOL</b>		<b>PRIMARY</b>		<b>SPECIAL SERVICES</b>
	<b>NON-TENURED</b>		<b>NON-TENURED</b>		<b>NON-TENURED</b>		<b>NON-TENURED</b>
		1	Bisel, Laura	0.5	Richardson, Mary	1	Domsalla, Debra
1	Curley, Clayton	0.7	Blough, Erika			1	Gates, Jordan
		1	Gardner, Deborah			1	Gladwin, Shane
		1	Johnson, Joanna				
<b>SUB TOTAL FTE</b>							
27.1		25.7		24.00		14.2	
<b>RETIRING</b>							
	<b>HIGH SCHOOL</b>		<b>MIDDLE SCHOOL</b>		<b>PRIMARY</b>		<b>SPECIAL SERVICES</b>
1	Dukart, Debra					1	Curtis, Burleigh

**Trustee Harder-Brouwer moved to issue the certified teachers contracts as listed and recommended for the 2015-2016 school year.**  
**Trustee Channer moved to second the motion and all voted in favor.**

*11. Discussion and possible action regarding the 2015/2016 Calendar modification*

Mr. Johnson reported that because preparing for report cards/grading uses three current early outs, and they would like to add an additional early out in November, January, and March. Accreditation hours have been accounted for K-12 within the modified calendar and daily schedule.

Mr. Carrasco reported that the committee would come back to the Board with a revised calendar to consider for approval.

**Trustee Bloom moved to approve the three additional early-out days to next year's calendar as recommended. With the Administration to consult with the calendar committee to determine the best days to be used.**  
**Trustee Channer moved to second the motion and all voted in favor.**

Recess: 8:26 pm  
 Reconvene: 8:34 pm

*12. Discussion of the April 2015 Board and Administrator publications*

General discussion took place regarding the publications and how important it was to discuss the publications as a group each month.

*13. Correspondence*

- A letter from Joseph Eve, the district's Certified Circular A-133 Auditors – Certified Fraud Examiners, informing the Board of Trustees that they have completed the financial audit for the period ending June 30, 2014. The letter discussed their audit process.
  - They were pleased to report that there were no audit findings, material weakness or significant deficiency identified.
  - Federal Awards – Once again no findings or reporting weakness
  - The district continues to be a low-risk auditee

The Trustees complimented Vanessa Bargfrede, Business Manager, for obtaining another clean audit on behalf of the district under her management. They realize how much effort is required to follow all the reporting requirements and tracking for the office.

Vanessa Bargfrede, Business Manager, informed the Trustees that the great audit is contributed to all the district office staff knowing the importance of following the ever-changing procedures and the required guidelines. It takes a lot of effort and time, but



they all know it is required, and take pride in doing a great job. We are fortunate to have district office staff with so many years of experience.

*14. Approval of Minutes*

**Trustee Sangster moved to approve the minutes dated 3/10/15 and 3/26/2015 as presented.**

**Trustee Hoffman seconded the motion and all voted in favor.**

*15. Approval of Bills*

**Trustee Channer moved to approve the bills as presented.**

**Trustee Harder-Brouwer seconded the motion and all voted in favor.**

*16. Superintendent Evaluation*

*Executive Session*     In accordance with Section 2-3-203, MCA, Chairman Nisly closed the meeting after stating for the record that he determined the individual rights of privacy clearly exceed the merits of public disclosure.

*The Meeting was closed at 9:50 p.m.*

*Open Session*         *The Meeting opened at 10.01 p.m.*

After a brief discussion the agenda item was tabled.

*17. Adjournment*

**Trustee Channer moved to adjourn.**

Adjourned 10:01 p.m.

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District Clerk

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Board Chair