

Corvallis School District #1
SPECIAL BOARD MEETING and
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

05/13/14

Special Session Meeting in High School Library

1. Called to order at 6:00 p.m. by Chairman Wilbur Nisly

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

Trustees

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Ginny Hoffman, and Adam Sangster
Absent: Kathi Harder-Brouwer

The Superintendent and District Clerk were present throughout the entire proceedings.

Others present: Employees and /or community members as listed on the sign in sheet attached to the minutes.

Note: Some attendees did not sign in on the sign-in sheet.

2. Public Comment on Non-Agenda Items

No public comment.

3. Board Hosted Reception/Refreshments for Mr. Silk's Retirement

This was a time for the Board Members, administrators, staff, and community members to thank Mr. Silk for his service to the District. Many individuals attended the event and good discussion took place by the attendees who thanked Mr. Silk for what he has achieved over last five years while serving our district and wished him an enjoyable retirement.

4. Review of Strategic Plan Goals Attainment

Each year, the Board will formulate annual objectives for the District and have available a written comprehensive philosophy of education with goals which reflect the District's philosophy of education. The philosophy of education and goals shall be in writing and shall be available to the staff and to the public.

At the conclusion of the year, the Superintendent shall submit a report to the Board which shall reflect the degree to which the annual objectives have been accomplished.

The plan goals and attainment information is outlined in the Board Packet and will be attached to the official minutes. It was noted that the Board appreciated the administrators' review of the plan and their report for the strategic objectives for the next year.

Regular Board Meeting in the High School Library

1. *Called to order at 7:02 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items*

A community member stated that there were rumors about the enrollment in the district dropping, and there were out of district parents interested in having their kindergarten students enrolled in our school next year.

3. *General Reports*

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

High School Principal

Mr. Wirt reported that the high school offerings of "dual enrollment" will have two classes taught by our teachers next year. General discussion took place regarding the potential restructure of the SOS period for next year.

Business Manager

Vannesa Bargfrede reported that she and Mr. Silk met with David Sande and Scott Henderson from First Interstate Bank on May 2, 2014.

The following is a listing of items Vannesa had requested to be discussed at the meeting on May 2nd:

- A copy of the contract usually offered to schools
- An approximate estimate of what our annual interest earnings would be
 - Based upon the attached cash flow sheet
 - Your recommendation of how you would propose we invest the funds
 - Investments for a two month period
 - Process of the nightly sweep account
- Annual fees charged to us by FIB for using your services
- Cost of each wire transfer requested to another bank
- An example of a monthly report showing revenue and expenses for a school – used for reconciliation purposes
- Costs of check charges for our claims and warrants
 - Please check with Scott Henderson in Hamilton regarding the set-up of how our current checks look
- A listing of schools that use these services that have about the same cash flow we have, if any
- A listing of all schools who use this service
- Testimonials from other schools
- Are we "required" to participate in any other products you provide?

At the meeting the district received copies of FIB's Resolution form authorizing participation in their investment program. An agency agreement including a document outlining our potential risk profile of our assets along with a profile questionnaire. They also provided a copy with a "Statement of Account" from undisclosed school to review.

Vannesa noted that after reviewing all the information provided by FIB and their copy of a monthly sample report consisting of 9 pages instead of the county's report of approximately 43 pages, which includes all the state revenue sources that the auditors like to use in annual review of accounts. Mr. Sande stated he would have to check to see how they may be able use the same coding.

Vannesa then distributed a copy of a spreadsheet showing the current interest revenue from the county and their fees with a comparison to the Bank's offer. She stated at this time that because of the cost of bank fees versus the potential interest income associated with signing a contract with First Interstate Bank, that she was unsure if it would be in the best interest of the district to make a change at this time.

Technology Department

Mr. Hendrickson reported they recently had a Technology Committee Meeting and it was determined to be the worst budget year ever for technology. He stated that we do have a Technology Levy in the amount of \$50,000 each year, and we had also received many outside grant funding resources to support the department for many years, but those grant funds are no longer available. Mr. Hendrickson said he had concerns about how we will be able to look in the future in replacing equipment to keep up with what we currently have for the district operations and for students learning unless we find additional funding sources.

General discussion took place regarding how the new laws would affect the district in running another future technology levies. It was noted that it is an area the Board needs to look at and review in the future.

Chairman Nisly requested to move agenda item number # 14 to the beginning of the meeting. This change was made in order to accommodate the staff and public members attending the meeting.

14. Request approval of field trip to Europe by Mary Herbert for the summer of 2015.

High School Spanish Teacher, Mary Herbert requested this far in advance in order to make plans for the trip. EF Tours will be the official guide for the seven or eight students who plan to travel.

Mary Herbert distributed a copy of the proposed itinerary and reviewed it in detail. Mary noted that she expects about 10 or more students to attend the field trip to Europe funded by fundraising and community contributions.

Trustee Bloom moved to approve the recommendation of the administration for the student field trip to Europe for the summer of 2015 as presented.

Trustee Channer seconded the motion and all voted in favor.**4. Personnel**

Certified: Jordan Gates Special Ed Teacher Primary School
2014-15 SY

Certified special education teacher. B.A. with dual degree in elementary education and special education from the Grand Canyon University in Phoenix, AZ. Student taught first semester at the Corvallis Primary and has substitute taught second semester. First year with excellent recommendations from teachers and Mr. Carrasco.

Classified: Carol MacPherson Custodian Primary School
Start Date on or about May 1, 2014
End Date on June 30, 2014
Lynne Boheneck .47 Preschool Paraprofessional
Start Date on or about May 13, 2014
End Date on June 11, 2014

Extra Contracts: See Attached List

Resignations: Brett Shelagowski High School Science Teacher
Brett Shelagowski CWW Advisor Summer 2015
Brett Shelagowski Head Girls Softball Coach
Shylah Poling Pre-K Paraprofessional
Gina Wilcox Parent Involvement Coordinator
Melinda Warnken Primary School Teacher
Zane Warnken Middle School Teacher
Alexis Holland Middle School Track

Sub Teacher List: Dana Evans
Daniel Moxley

Mr. Silk publically thanked all the individuals who resigned from their positions for their service to the district.

Summer School 2014			
NAME	POSITION	Start	End
Carrasco, Laura	Summer School - 60 hours	6/11	6/30
Maxey, Dani	Summer School - Para Professional -Not to Exceed 60 Hours	6/11	6/30
Stanton, Robin	Summer School - Para Professional -Not to Exceed 60 Hours	6/11	6/30
Kenngott, Carolyn	Summer School Not to exceed 24 hours	6/11	6/30
Prince, Willi	Academic Instructor 21st Century-HS	6/16	6/27
Johnson, Joanna	Academic Instructor 21st Century-HS	6/16	6/27
Chaffin, Karen	Academic Instructor 21st Century-MS	6/16	6/27

Jessop, Stacy	Academic Instructor 21st Century-MS	6/23	6/27
EXTRA-CONTRACT RECOMMENDATIONS 2014-			
NAME	POSITION		
Leonardi, Phil	Athletic Coordinator~HS		
Bradshaw, Dave	Athletic Coordinator~MS		
Velehradsky-Brown,	Band HS		
Velehradsky-Brown,	Band HS Pep		
Bradshaw, Dave	Basketball Boys' MS		
Knapp, Andrew	Basketball Boys' 7th		
Curley, Clayton	Basketball HS Boys' Assistant Coach		
Shifflett, Greg	Basketball HS Boys' Assistant Coach		
Jessop, Joe	Basketball HS Boys Head Coach		
Poling, Shylah	Basketball HS Girls' Assistant Coach		
Knapp, Andrew	Basketball HS Girls' Head Coach		
Jessop, Jake	Basketball MS Boys' (8th)		
Bradshaw, Dave	Basketball MS Girls' 7TH Coach		
Poling, Shylah	Basketball MS Girls' 8TH Coach		
Berger, Kristina	Basketball MS Girls' Coach		
Lachenauer, Desarina	Cheer Coach MS		
Greenwood, Melissa	Cheerleading Advisor HS		
Velehradsky-Brown,	Choirs HS Extra		
Pliley, Suzanne'	Class Advisor Freshman		
Silkwood, Kevin	Class Advisor Freshman		
Herbert, Mary	Class Advisor Junior		
Soulliard, Cory	Class Advisor Junior		
McConnaha, Doug	Class Advisor Senior		
Moore, Tina	Class Advisor Senior		
Holland, Alexis	Class Advisor Senior/split		
Huls, Spencer	Class Advisor Senior/split		
Leonardi, Alyce	Class Advisor Sophomore		
Plakke, Rob	Class Advisor Sophomore		
Shelagowski, Brett	Classroom Without Walls 2014 SUMMER		
Knapp, Cammie	College Planning Class		
Mason, Judy	Concessions Manager HS		
Mason, Judy	Concessions Manager MS		
Mason, D. Lynn	Drivers' Education		
Ikard, Michael	Drivers' Education		
Curtis, Burleigh	EMT Services		

EXTRA-CONTRACT RECOMMENDATIONS			
NAME	POSITION		
Knapp,Cammie	Extra Days - 10		
Holland, Alexis	Extra Days -10		
Johnson, Jackie	Extra Days, 10		
Mohanna, Elizabeth	Extra Days, 2		
Prince, Willi	Extra Days, 5		
Johnson, Joanna	Extra Days, 8		
Evison, Jeff	Football Asst HS Coach		
Greco, Brian	Football Asst HS Coach		
Hochhalter, Loren	Football Asst HS Coach		
Liedle, Rob	Football Asst HS Coach		
Sylvester, Jared	Football Asst HS Coach		

Curley, Clayton	Football HS Head Coach		
Middleton, Garrett	Football MS		
Knapp, Andrew	Football MS		
Burdette, Kevin	Football MS Coach		
Burch, Deanna ½ time	Graduation Matters HS Summer School		
Francoeur, Andree ½	Graduation Matters HS Summer School		
Ihde, BJ	Head Teacher MS		
Gingerich, Onita	Head Teacher Primary		
Nagel, Lisa	Head Teacher Primary		
Leonardi, Alyce	Interact Club		
Knapp,Cammie	Natl. Honor Society		
Jessop, Stacy	Natl. Jr. Honor Society		
Pintok, Lisa	Parent Volunteer Coordinator, Head		
Carrasco, Laura	Science Olympiad HS		
Dickerson, Tracy	Science Olympiad HS		
Neils, Allison	Soccer HS Girls Head Coach		
Carrasco, Laura	Special Olympics-Spring HS		
Richardson, Amy	Special Olympics-Winter HS		
McConnaha, Doug	Speech Debate HS Coach		
McConnaha, Michelle	Speech Debate HS Asst. Coach		
Middleton, Garrett	Strength Trainer		
Prince, Willi	Student Council Advisor MS		
McConnaha, Doug	Student Council(split)		
Moore, Tina	Student Council(split)		
Yoakam, Mark	Track Assistant Coach Cross Country		
Cleveland, Joanne	Track Coach Cross Country		
Jessop, Jake	Track Cross Country MS Coach		
Charlton, Dave	Trainer		
Chimo, David	Volleyball (7th) MS		
Holland, Alexis	Volleyball (7th) MS		
Warren, Scott	Volleyball (8th) MS		
Garber, Laurie	Volleyball HS Assistant Coach		
Arceniega,Kasey	Volleyball HS HEAD Coach		
Nagel, Brady	Wrestling Asst HS Coach		
Davis, Matt	Wrestling Asst HS Coach		
Nagel, Jeff	Wrestling HS Head Coach		
Olson, Brett	Wrestling MS		
Plakke, Rob	Writers Club		

Trustee Channer moved to approve the employment recommendations as presented.

Trustee Sangster seconded the motion and all voted in favor.

Mr. Silk requested to move agenda items numbers # 9-12 to this section of the meeting. This change was made in order to accommodate the staff and public members attending the meeting.

9. Budget and insurance review and discussion

Mr. Silk reviewed the information that was included in the Board Packet:

The average health insurance rate increase has been about 6% since 2004, but the four (4) renewal options offered by Joint Power Trust Insurance Company for next year would

increase rates by 15% to 18%. As a result, the District Insurance Committee met and decided to survey all employees to consider eliminating co-pays, increasing the deductibles, and/or waiving the free generic prescription drug card. The Committee will meet to discuss the next steps in the insurance cost reduction process May 15th in the High School Library.

The members of the Committee include Cammie Knapp, Craig Clairmont, Alice Leonardi, Kathy Martin, Alicia McEwen, Jackie Johnson-Wirth, Vic Mortimer, Vannesa Bargfrede, and Monte Silk.

The budgeting process for the 2014-15 school year has been a challenge. With the continuing declining enrollment (20 this year), the preliminary numbers from the state indicate our net revenue for the general fund is only \$62,666. Title I and Special Education monies are still unknown, but we are told to expect up to a 10% cut in funding.

With two resignations in the special education department, we are only replacing one teacher at this time. In the Title program, there have been no resignations, and we will maintain current staffing numbers, because we have reduced the number of Title I employees in recent years.

The general fund has the increased costs of health insurance, property/liability insurance, employee salaries and wages, and increased utility and supply costs; therefore, some staff who have resigned will not be replaced. Because of reduced numbers in kindergarten and second grade, staff will be reduced by two at the Primary School. In addition, total classified FTE hours will be reduced where efficiency measures are possible.

Mr. Silk concluded that in spite of the ever-present challenges in the annual budgeting process, we would be able to maintain similar class sizes and all programs for students in 2014-15.

10. Request approval to issue contracts to specified tenured and non-tenured certified staff based upon the salary schedule in the 2012-2014 Master Contract with the Corvallis Faculty Group.

Mr. Silk distributed a revised copy of page 125 of the Board Packet, as he was now recommending Michelle Studer be placed on the certified contract list. Mr. Silk also discussed some of the FTE changes to the individual contracts presented for approval.

CERTIFIED EMPLOYEES 2014/2015						
SCHOOL		MIDDLE		PRIMARY		SPECIAL
TENU	F	TENURED	F	TENU	F	TENURED
Burch, Deana	1	Berger, Kristina	1	Barcus, Julie	1	Carlson, Diana
Cleveland, Joanne	1	Bestor, Amanda	1	Borden, Rich	1	Curtis, Burleigh
Dickerson, Tracy	1	Bradshaw, David	1	Dowd, Ericka	1	Ihde, Brandon
Dukart, Debra	1	Chimo, David	1	Gingerich,	1	Johnson, Jackie
Francoeur, Andree	1	Clairmont, Craig	1	Healy, Patricia	0	Kenngott, Carolyn
Hammill, Amy	1	Duchien, Christina	0	Herbstritt,	1	Kimzey, Brooke
Hammill, Brock	0	Herbstritt, Darci	1	Irish, Debbie		
Herbert, Mary	1	Jessop, Stacy	1	Jameson,		
Holland, Alexis	1	Knapp, Andrew	1	Larson,		
Huls, Spencer	1	Leverson, Margaret	1	Mcewen,		
Knapp, Cammie	1	Maul-Smith,	1	Mickens,		Title 1
Leonardi, Alyce	1	Milner, Gary	1	Nagel,	1	Henry, Betty Jo
Leonardi, Phillip	0	Mohanna, Elizabeth	1	Pool, Jamie	0	Johnson, Kristi
Loran,	1	Powell, Jenifer	1	Popham,	1	Moore, Christina
Mason, D. Lynn	1	Schlingen, Kristy	1	Reinke, Caron	0	Robinson, Christine
McConnaha, Doug	1	Shobe, David	1	Sampson,	1	Slocomb, Donna
Middleton, Garrett	1	Spagnoli, Nancy	1	Snyder, Holly	0	Stoker, Vilate
Nagel,	1	Warren , Julie	1	St. George,		
Neils, Allison	1	Warren, Scott	1	Swallow, Beth		
Nelson, Isaiah	1	Windsor, Sarah	1	Votaw, Krista		
Plakke, Rob			1	Waldo,		

Pliley, Suzanne			1	Waldo, Rob		
Powell, Maureen			1	Webb, Naomi		
Robinson, Bain						
Silkwood, Kevin						
Sorenson, Mark						
Soulliard, Cory						
Velehradsky-Brown,						

CERTIFIED EMPLOYEES 2014/2015

14/15 TENURED CONTRACTS

HIGH		MIDDLE		PRIMARY		SPECIAL
	1	Athman, Emily			1	Carrasco, Laura
	1	Mortimer, Victor			1	Richardson, Amy
	1	Naughter, Catherine				
	0	Prince, Willi Ann				
HIGH		MIDDLE		PRIMARY		SPECIAL
NON-TENURED		NON-		NON-		NON-
Rzasa, Art	1	Bisel, Laura	1	Maul-Smith, Janet	1	Ojala, Maureen
Curley, Clayton	0	Blough, Erika	1	Studer, Michelle		
	1	Gardner, Deborah				
	1	Johnson, Joanna				

SUB TOTAL FTE

	2		2		1		92
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RETIRING

HIGH SCHOOL		MIDDLE		PRIMARY		SPECIAL	
	0	Ilgenfritz, Martha			1	McCormick,	SS
					1	Burhop, Judith	SS

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Trustee Wolsky moved to approve the issuance of contracts to certified staff per the 2012-2014 Master Contract for the 2014-2015 school year to the listed tenured and non-tenured teachers as recommended.

Trustee Sangster seconded the motion and all voted in favor.

11. Request approval to issue contracts to named classified staff with an hourly pay increase of \$.15

Mr. Silk recommended the issuance of contracts to as many of the classified employees as was possible base on financial resouces. He said several individuals were left off the list because of unknown federal funding for next year for Title I and IDEA Part B programs. Because next year’s budgets are built around a 10% reduction until the actual federal allocations are known sometime in July, It was recommended by Mr. Silk and Mr. Carrasco the following paraprofessionals not be recommended for contract renewal at this board meeting.

1. Maribeth Talia (waiting for Grant from Jane S. Heman Foundation)
2. Kelly Anderson
3. Peggy Martiny
4. Tom Wood
5. Christine Greytak-Hower

Classified Employees 2014/2015			
District	Loc	Position	F
Gates, Laura	DO	Assistant District Clerk	1
Henson, Lyndi	DO	District Secretary/Accounts Payable	1
Bus Drivers	Loc	Position	F
Anthony, Susan Bea	Bus	Bus Driver	0
Christensen, Alice	Bus	Bus Driver	0
Edwards, Michael	Bus	Bus Driver	0
Edwards, Tammy	Bus	Bus Driver	0
Erickson, Della	Bus	Bus Driver	0
Lewis, Colleen	Bus	Bus Driver	0
Maintenance	Loc	Position	F
Davis, Greg	C	Maintenance	1
Maxey, Lee	C	Maintenance	1
Paddock, Vince	C	Maintenance	1
Custodians	Loc	Position	F
Allen, Ethan	C	Custodian	1
Ballinger, Larry	C	Custodian	1
Caffee, Russell	C	Custodian	1
Ducharme, Keith	C	Custodian	1

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Fawcett, Joshua	C	Custodian	1
Holliday, Bobbie	C	Custodian	1
MacPherson, Carol	C	Custodian	1
Pembroke, Helen	C	Custodian	0
Quinsland, Gerald L Jr	C	Custodian	1
Summer Crew	Loc	Position	F
Carlson, Diana	TC	Temporary Summer Custodian (75 days) .5	0
Malensek, Bill	TC	Temporary Summer Custodian (75 days) .5	1
Ostrander, Diane	TC	Temporary Summer Custodian (75 days) .5	1
Titeca, Gabriel	TC	Temporary Summer Custodian (90 days)	1
Riley, Travis	TT	Temporary Technology Specialist II Summer	1
High School	Loc	Position	F
Blanchfield, Timothy	HS	Paraprofessional, Spec. Services	1
Chaffin, Karen	HS	Paraprofessional, Spec. Services	1
Johnson, Rhonda	HS	Secretary Administrative	1
Norman, Tracie	HS	Secretary	1
Food Service	Loc	Position	F
Avery, Anne-Maree	K	Kitchen Worker (.63 fte)	0
Clyma, Carole	K	Kitchen Worker (.18 fte)	0
Frandsen, Georgene	K	Kitchen	1
Malensek, William	K	Kitchen	1
McHugh, Christina	K	Kitchen Worker (.2 FTE)	0
McKay, Kellie	K	Kitchen Worker (.3 fte)	0
Ostrander, Diane	K	Kitchen Worker (.56 fte)	0
Scott, Verna	K	Kitchen Worker (.70 fte)	0
Stanek, Kay	K	Kitchen Worker (.40 fte)	0
Thomas, Cathy	K	Kitchen Worker Food Accountant	1
Middle School	Loc	Position	F
Maxey, Dani	MS	Paraprofessional, Spec. Services	1
Morris, Carol	MS	Paraprofessional, Spec. Services	1
Neufeld, Sherry	MS	Paraprofessional, Spec. Services	1
Rodewald, Maryanne	MS	Administrative Secretary	1
Stanton, Robin	MS	Paraprofessional, Spec. Services	1
Ward, Diann	MS	Secretary	1
Flemmer, Deanna	MS	Technology Specialist Level I	1
Primary School	Loc	Position	F
Boheneck, Lynne	PS	Paraprofessional Special Services .47 fte	0
Charlton, Dave	PS	Paraprofessional, Spec. Services	1
Donaldson, Mary	PS	Paraprofessional, Spec. Services	1
Duarte, Debora	PS	Secretary	1
Gayvert, Tyler	PS	Paraprofessional, Library	1
Hinshaw, Dona	PS	Paraprofessional Kindergarten	1
Holland, Tara	PS	Secretary Administrative	1

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Jessop, Michele	PS	Paraprofessional, Spec. Services .53fte	0
Kane, Debra	PS	Paraprofessional, Spec. Services	1
Kienitz, Joan	PS	Paraprofessional, Spec. Services	1
Riley, Travis	PS	Technology Specialist II	1
Smart, Heather	PS	Paraprofessional, Spec. Services Preschool	1
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Trustee Bloom moved to approve a \$.15 per hour raise and issuance of contracts to the recommended Classified Employees presented for the 2014-2015 year.

Trustee Channer seconded the motion and all voted in favor.

12. Pursuant to §20-4-206, MCA, request approval of the non-renewal of two non-tenure teachers' contracts

Mr. Silk reviewed the information that was included in the Board Packet and amended:

According to Section 20-4-206, MCA a teacher may be non-renewed without cause if he/she is a non-tenure teacher. Mr. Silk recommended the nonrenewal of Annika Perkins, 1.0 FTE second grade teacher.

The legal process to non-renew a teacher is to provide written notification to the teacher of the date of the board meeting at which the recommendation for nonrenewal will be considered, and if the board approves the recommendation, to then notify them, in writing, by June 1 of the action taken by the Board.

Relevant sections of the MCA are quoted:

Section 20-4-205, Notification of teacher reelection -- acceptance. (1) *The trustees shall provide written notice by June 1 to all teachers who have been reelected. Any teacher who does not receive notice of reelection or termination is automatically reelected for the ensuing school fiscal year.*

Section 20-4-206, Notification of nontenure teacher reelection – acceptance -- termination. (1) *The trustees shall provide written notice by June 1 to each nontenure teacher employed by the district regarding whether the nontenure teacher has been reelected for the ensuing school fiscal year. A teacher who does not receive notice of reelection or termination is automatically reelected for the ensuing school fiscal year.*

(2) *A nontenure teacher who receives notification of reelection for the ensuing school fiscal year shall provide the trustees with written acceptance of the conditions of reelection within 20 days after the receipt of the notice of reelection. Failure to notify the trustees within 20 days constitutes conclusive evidence of the nontenure teacher's nonacceptance of the tendered position.*

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(3) Subject to the June 1 notice requirements in this section, the trustees may nonrenew the employment of a nontenure teacher at the conclusion of the school fiscal year with or without cause. (Emphasis added).

Trustee Bloom moved to accept the recommendation of the Superintendent to non-renew the certified contract for Annika Perkins without cause pursuant to section 20-4-206, MCA.

Trustee Hoffman seconded the motion and all voted in favor.

Chairman Nisly and Mr. Silk stated that they wanted to publically thank Ms. Perkins for her service to the district and support of our students during her time with the district. They wished Ms. Perkins the best in the future.

5. Requests for Credit Approval

Name	Class	Credits	Lane Change
Leonardi, Phil	Lewis and Clark: An American Epic Adams State University	3 Semester	No
Naughter, Kate	Everyday Editing Antioch University	2 Semester	No
Naughter, Kate	Forest for Every Classroom University of Montana	4 Semester	No
Windsor, Sarah	Applying for Master Degree in English U of M		

Trustee Wolsky moved to approve the requests for credit approval as presented.

Trustee Sangster seconded the motion and all voted in favor.

6. Non-resident Student Requests for Enrollment

Mr. Silk stated that the board packet includes the annual renewals (listing of names will be attached to the minutes).

Primary School:

Annual Out of District List See Attached

5/13/2014
Skyler Carrell

Kindergarten
Sibling attend Corvallis

Middle School: Annual Out of District List See Attached

High School: Annual Out of District List See Attached
Molleigh Siebenaler 9th Grade 2014-15 SY
Taia Tully Taia has been a student at
Corvallis since the 8th grade and has lived in the district,
but has recently moved out of the district.

**Trustee Channer moved to approve the requests as presented.
Trustee Hoffman seconded the motion and all voted in favor.**

Recess: 7:58 p.m.
Reconvene: 8:06 p.m.

15. Update on negotiations with the Corvallis Faculty Group

Chairman Nisly discussed the negotiations updates as outlined by Mr. Silk in the Board Packet. With minimal new revenue to cover salaries, benefits, and fixed costs for the next year it is very difficult to find a way to fund the salary and benefits requested by the CFG. The District has offered contracts and would like to maintain the student programs and keep class sizes low for the better interest of the students and teachers. If the District had not encountered continued declining enrollment again this year which affects our funding, they would provide the best raise they could afford to teachers for all they do for the best interest of our students. We have a budget to balance and have to ensure it work's to complete all required areas in the district to operate efficiently.

Corvallis Faculty Group Proposals:

1. Payroll checks issued on the 10th of the month. (Currently issued after the regular board meeting on or about the 15th of the month)
2. Teacher work day shall not exceed 7.75 hours per day.
3. After 15 years in the district, termination pay shall be \$10,000, instead of the current \$7,500.
4. Charge non-Corvallis Faculty Group members a "fair representation fee".
5. 1.75% base raise first year; 4.75% base raise in year two of a two year contract.
6. Increase district contribution to employee health insurance to \$649 per month in first year and \$714 per month in second year of two year contract—up from \$558.30 per month.
7. Ten days of aggregate leave for CFG Officers or agents for CFG business.

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District Proposals:

1. Proposal: The Insurance Committee will be composed of six teachers, selected by the Exclusive Representative, three members of the non-certified staff and the superintendent.
2. Counter proposal: ½ % base raise first year; ½% base raise second year
3. Counter proposal: Increase insurance monthly payment for health insurance from \$558.30 to \$565.00.

The next meeting of the District and CFG negotiators is on May 21st in the High School Library at 4:00 pm.

7. Discussion and possible action regarding first reading of the following policies:

- BP 3410
- BP 3422 (**not a current policy**)
- BP 3431
- BP 3510
- BP 3520
- BP 3600P
- BP 4332
- BP 5210
- BP 5222
- BP 6110
- BP 6140
- BP 6210

- **BP 3410. Student Health/Physical Screenings/Examinations.** Language referring to non-emergency invasive physical examinations has been deleted. This was recommended by the MTSBA attorney staff. Many school districts have said they don't and never will perform such physical examinations and have this taken out of their policy. If a district would like to leave it in their policy, they may.

Trustee Channer moved to approve Policy 3410 on first reading as presented. Trustee Sangster seconded the motion and all voted in favor.

- **BP 3431. Emergency Treatment.** The language recommended for deletion in this policy is based on clarity. The definition of “immediately” may be different for every person and is hard for a district to adhere to. Line 17 was difficult to understand and was not necessary to have included in the policy. In line 36, a school district cannot guarantee that a student will be treated by a physician on call.

Trustee Bloom moved to approve Policy 3431 on first reading as presented.

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Trustee Channer seconded the motion and all voted in favor.

- **BP 3510. School-Sponsored Student Activities.** A cross reference was added.

Trustee Bloom moved to approve Policy 3510 on first reading as presented. Trustee Hoffman seconded the motion and all voted in favor.

- **BP 3520. Student Fees, Fines, and Charges.** The MTSBA staff has been receiving more frequent calls regarding the collection of student fees, fines, etc. It was decided to add, from MCA, what is acceptable for a district when trying to collect these fees and fines.

Trustee Sangster moved to approve Policy 3520 on first reading as presented. Trustee Channer seconded the motion and all voted in favor.

- **BP 3600P. Student Records.** The recommended changes in this policy come from the revisions of Chapter 55 and a clarification of FERPA language in transferring of records to a student who has turned 18.

Trustee Wolsky moved to approve Policy 3600P on first reading as presented.

Trustee Channer seconded the motion and all voted in favor.

- **BP 4332. Conduct on School Property.** In line 4 language was added to reflect the use of e-cigarettes. It has become an issue in a number of schools.

Trustee Bloom moved to approve Policy 4332 on first reading as presented. Trustee Wolsky seconded the motion and all voted in favor.

- **BP 5210. Assignments, Reassignments, Transfers.** Language was added in reference to a certified staff member who is teaching under and internship program. Two additional legal references were added.

Trustee Bloom moved to approve Policy 5210 on first reading as presented. Trustee Sangster seconded the motion and all voted in favor.

- **BP 5222. Evaluation of Non-Administrative Staff.** The recommended revised language in this policy comes from the changes in Chapter 55. The ARM has been referenced. This is in relation to the new evaluation program.

Trustee Channer moved to approve Policy 5222 as amended on first reading as amended.

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Trustee Hoffman seconded the motion and all voted in favor.

- **BP 6110. Superintendent.** This language was added for clarification when hiring a Superintendent under an internship program or Class 5 certificate. Lines 24-26 were deleted because it was felt that Boards fill that vacancy in a number of different ways and it was best not to have any language specifying how it will be filled. Addition legal references were also added.

**Trustee Bloom moved to approve Policy 6110 as amended on first reading.
Trustee Channer seconded the motion and all voted in favor.**

- **BP 6140. Duties and Qualifications of Administrative Staff other than Superintendent.** Same reasoning for additional language as for the Superintendent.

**Trustee Sangster moved to approve Policy 6140 on first reading as presented.
Trustee Wolsky seconded the motion and all voted in favor.**

- **BP 6210.** Added some clarification of the duties of a principal and also added the language of the new evaluation process for principal's as governed by Chapter 55.

**Trustee Bloom moved to approve Policy 6210 on first reading with edits.
Trustee Channer seconded the motion and all voted in favor.**

8. Discussion and possible action regarding second reading of the following policies:

- **BP 1105** Membership
- BP 1110 Taking Office
- BP 1111 Elections
- BP 1112 Resignation
- BP 1113 Vacancies
- BP 1120 Annual Organization Meeting
- BP 1130 Committees
- BP 1135 School Board Advocacy – **New Policy**
- BP 1135P School Board Advocacy Procedure – **New Policy**
- BP 1210 Qualifications, Terms, and Duties of Board Officers
- BP 1230 Clerk
- BP 1240 Duties of Individual Trustee
- BP 1310 District Policies and Procedures
- BP 1400 Board Meetings
- BP 2110 Objectives – **New Policy**

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- BP 2120 Curriculum and Assessment
- BP 3130 Students of Legal Age
- BP 3231P Searches and Seizures
- BP 3300 Suspension and Expulsion-Corrective Action and Punishment –
New Policy
- BP 3310. Student Discipline

Mr. Silk reviewed the information as noted in the Board Packet:

1000 Series – Board of Trustees

- **BP 1105. Membership.** Policy 1105 has been revised as a clean-up process. As a staff, TSBA removed some language to this policy that fit much better into two other current policies. This is a recommended change by MTSBA.

Trustee Hoffman moved to approve Policy 1105 on second reading as amended.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 1110. Taking Office.** A cross reference to vacancies was added.

Trustee Wolsky moved to approve Policy 1110 on second reading as presented.

Trustee Channer seconded the motion and all voted in favor.

- **BP 1111. Elections.** The MTSBA staff did some revised clarification of this policy. It is a recommended revision for clarification purposes.

Trustee Bloom moved to approve Policy 1111 on second reading as presented.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 1112. Resignation.** The MTSBA staff revised the language in the second paragraph. The second paragraph can be deleted. The Board is not required to ratify the resignation. Once it has been submitted and passed the 72 hours, it is automatically effective. A Board can leave this language in if they so choose.

Trustee Channer moved to approve Policy 1112 on second reading as presented.

Trustee Hoffman seconded the motion and all voted in favor.

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- **BP 1113. Vacancies.** The MTSBA staff revised this policy. The word trustee fits better than incumbent. Policy 1112 was added as a cross reference.

Trustee Hoffman moved to approve Policy 1113 on second reading as presented and amended.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 1120. Annual Organization Meeting.** The language added in lines 9 and 11 were for better clarification. A Chair and Vice-Chair can serve more than one year as an officer, but they still have to be elected each year. Filling a mid-term vacancy does not have to be “immediate”. It was felt that the new language is better served for this purpose.

Trustee Bloom moved to approve Policy 1120 on second reading as presented.

Trustee Wolsky seconded the motion and all voted in favor.

- **BP 1130. Committees.** After reviewing this policy, the MTSBA attorney staff felt the language used in trying to define when a committee meeting should be held in public is no longer necessary. It is felt that all committee meetings should be noticed up regardless.

After discussion it was agreed to table this policy for further review.

- **BP 1135 & 1135P. School Board Advocacy. NEW POLICIES.** For those District’s that have adopted the School Board Advocacy Policies, the staff revised the language for a better flow.

Trustee Bloom moved to approve Policy 1135 for second reading as amended.

Trustee Wolsky seconded the motion and all voted in favor.

Trustee Hoffman moved to approve Policy 1135P for second reading.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 1210. Qualifications, Terms, and Duties of Board Officers.** The second sentence in line 11 was deleted to coincide with the change in BP 1120.

Trustee Bloom moved to approve Policy 1210 on second reading as presented.

Trustee Channer seconded the motion and all voted in favor.

- **BP 1230. Clerk.** Additions to lines 8 and 23 were included to further define the duties of a District Clerk.

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Trustee Channer moved to approve Policy 1230 on second reading as presented.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 1240. Duties of Individual Trustees.** Lines 21-23 were deleted as this is already covered in BP 1113.

Trustee Channer moved to approve Policy 1240 on second reading as edited..

Trustee Wolsky seconded the motion and all voted in favor.

- **BP 1310. District Policies and Procedures.** Policy 1312 (Administrative Procedures) was incorporated into this policy; therefore Policy 1312 will be deleted as a separate policy. Additional language was either deleted or revised for better clarification.

Trustee Bloom moved to approve Policy 1310 on second reading as presented.

Trustee Hoffman seconded the motion and all voted in favor.

- **BP 1400. Board Meetings.** MTSBA moved the definition of meetings to this policy where it was felt to be a better place. The legal reference was also added.

Trustee Channer moved to approve Policy 1400 on second reading as presented.

Trustee Sangster seconded the motion and all voted in favor.

2000 Series – Instruction

- **BP 2110. Objectives. NEW POLICY. NOTE: Our current Policy 2110, Grade Organization, must be renumbered 2105.** The information on Accreditation Standards was removed. There was no legal reference to make this a requirement.

Trustee Channer moved to approve Policy 2110 on second reading as presented.

Trustee Hoffman seconded the motion and all voted in favor.

- **BP 2120. Curriculum and Assessment.** This policy has been revised based on the Board of Public Education revisions of Chapter 55.

Trustee Bloom moved to approve Policy 2120 on second reading as presented.

Trustee Wolsky seconded the motion and all voted in favor.

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- **BP 3130. Students of Legal Age.** The section under “Permission to Inspect Student Records” has been revised based on FERPA language.

Trustee Wolsky moved to approve Policy 3130 on second reading as amended.

Trustee Channer seconded the motion and all voted in favor.

- **BP 3231P. Searches and Seizures.** The MTSBA attorney staff recommends the revisions of this procedure policy. The revisions lend to better clarification.

Trustee Hoffman moved to approve Policy 3231P on second reading as presented.

Trustee Sangster seconded the motion and all voted in favor.

- **BP 3300. Suspension and Expulsion- Corrective Action and Punishment. NEW POLICY.** After great discussion on this policy and 3300P, it was decided to incorporate Policy 3300P into 3300. By combining the two policies, it is much easier to understand the process for suspension and expulsion. Also, the additional paragraph on page 2, lines 22-27 is a requirement under ARM 10.55.910, Student Discipline Records.

Trustee Bloom moved to approve Policy 3300 on second reading as presented.

Trustee Wolsky seconded the motion and all voted in favor.

Trustee Bloom moved to approve Policy 3310 on second reading as presented.

Trustee Channer seconded the motion and all voted in favor.

Mr. Silk asked for a motion to delete policy 1312.

Trustee Bloom moved to delete Policy 1312 as recommended.

Trustee Wolsky seconded the motion and all voted in favor.

13. Discussion and possible action regarding second reading of the following required policies not presently in the District Policy Manual:

- BP 1521 Board-Superintendent Relationship
- BP 2310 Selection of Library Materials
- BP 2311P Selection, Adoption, and Removal of Textbooks and Instructional Materials
- BP 3416F Montana Authorization to Possess or Self-Administer Asthma, Severe Allergy, or Anaphylaxis Medication
- BP 5510 HIPAA

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- BP 7330 Payroll Procedures-Schedules

Agenda item 13 was tabled.

16. Discussion of the April, 2014 Board and Administrator publication

It was noted that this month's issue discusses the relationship the board has with the superintendent and employees of the district. It also provides a review of things board members may do to have a great meeting.

17. Approval of Minutes

**Trustee Sangster moved to approve the minutes dated 4/8/14 and 4/14/14
Trustee Wolsky seconded the motion and all voted in favor.**

18. Approval of Bills

**Trustee Bloom moved to approve the bills as presented.
Trustee Hoffman seconded the motion and all voted in favor.**

19. School Trustee Election by Acclamation

The Clerk informed the Board that the District Trustees would be elected by acclamation this year. The District received nominating petitions (with no writes-in's) equal to the number of positions to be elected. Therefore, there was no reason for the election and the election was cancelled on April 11, 2014.

Trustee Bloom moved that the following Trustees be Elected by Acclamation:

- **Ginny Hoffman - three (3) year term**
- **Adam T. Sangster – three (3) year term**
- **Dan L. Wolsky – three (3) year term**

Trustee Channer seconded the motion and all voted in favor.

20. Annual Organization Meeting

Welcome and introduction of newly-elected Board Members by the Chair

The Board Members welcomed the three returning trustees.

Swearing in of the newly elected Trustees

Vannesa Bargfrede, the District Clerk and Notary of the State of Montana, swore in the Trustees for their Oath of Office.

Call for nomination for Chair

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Trustee Channer moved to nominate Wilbur Nisly as Board Chair.

Trustee Wolsky seconded the motion.

Nominations were closed.

Election of Chair

Trustee Wolsky moved to elect Wilbur Nisly as the Board Chair.

Trustee Channer seconded the motion and all voted in favor.

Mr. Nisly was elected Board Chair.

Call for nomination for Vice-Chair

Trustee Wolsky moved to nominate Tonia Bloom as Board Vice-Chair.

Trustee Sangster seconded the motion.

Nominations were closed.

Election of Vice-Chair

Trustee Hoffman moved to elect Tonia Bloom as the Board Vice-Chair.

Trustee Sangster seconded the motion and all voted in favor.

Mrs. Bloom was elected Board Vice-Chair.

Appointment of Clerk

Trustee Sangster moved to appoint Vannesa Bargfrede as the District's Clerk.

Trustee Channer seconded the motion and all voted in favor.

21. Adjournment

Trustee Wolsky moved to adjourn.

Adjourned – 10:24 p.m.

Clerk

Board Chairman