

**Corvallis School District #1**  
**SPECIAL BOARD MEETING and**  
**REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES**

9/8/2015

**Special Session Meeting in High School Library**

1. *Called to order at 6:06 p.m. by Wilbur Nisly, Chairman.*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

*Trustees*

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman and Adam Sangster

Absent: None

The Superintendent and District Clerk were present throughout the entire proceedings.

Others present: Employees and /or community members as listed on the sign in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items*

No public comment.

3. *Facilities Tour*

Jim Bowen, Director of Maintenance, gave the board members the tour of the facilities and everyone went to the following locations:

1. High school old gym
  - a. Locker rooms – Boys have flooring issues around the shower drain, and the girls have issues around the restroom area
2. High school newer gym
  - a. The facility is used as a multi-purpose room which causes scheduling practices problems and performance problems
    - i. Maybe the high school gym should only be used for high school activities and the old gym should be used for all middle school activities
3. A performance facilities building would solve many of the problems we currently face
4. The gym will now have a keyless entry system to help us know who is coming into use the facilities and to ensure students are not using the weight room by themselves
  - a. This was a concern of our liability insurance carrier
5. Tennis courts were just recently resurfaced along with the cracks being filled in
  - a. Some cracks are already starting to come up again because of the age of the permanent foundation
  - b. Some schools are doing annual repairs to tennis courts that may help preserve them but will not be a permanent fix
6. The high school rubberized track needs resurfacing in some areas and were looking at approximately \$80,000 for repairs

7. Middle school flooring had changed from carpet to vinyl, and the library had new carpet installed
8. Primary school was a tour of one modular – two classrooms
  - a. Is not on a permanent foundation and we are now seeing flooring issues with buckling etc.

The board thanked Mr. Bowen for going over the details he provided. It was a very good insight of some of the facility needs.

### **Regular Board Meeting in the High School Library**

1. *Called to order at 7:27 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items*

There was no public comment.

### **CORVALLIS SCHOOL DISTRICT #1**

It was agreed to move Agenda item number 7 ahead to accommodate those present:

7. Discussion and possible action regarding the approval of the Performing Arts Booster Club as a district approved booster club.

Several staff, parents, and community members have an interest in boosting the available opportunities and resources for our performing arts program. The Booster Club has submitted their Mission Statement, along with a goals document. This document will give the District an insight into the context they wish to support our performing arts programming, for staff and students along with the goals they wish to accomplish.

*Superintendent, Mr. Johnson, distributed an updated copy for Policy 4120.*

Board Policy 4120 (enclosed) guides the approval of booster clubs while also directing fundraising efforts by receiving prior approval by the building principal or superintendent.

**Trustee Wolsky moved to approve the authorization of the Performing Arts Booster Club as a District approved club subject to Board Policies.  
Trustee Bloom seconded the motion and all voted in favor.**

It was noted that the booster club group would pay to establish a 501-C3 exempt status. The group will pay all bills and nothing will flow through the school district. This will avoid any special IRS reporting on behalf of the school district.

The board members stated that it is terrific club, and so glad that parents are supporting the club along with community members.

### 3. General Reports

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

#### *Primary School Principal*

Mrs. Stranahan, reported that the primary school enrollment is up by 39 students. Not only having to add another kindergarten teacher, a second-grade teacher will be needed to meet the accreditation requirements.

Five parents have asked about Alta Care services that they had at previous schools. The primary school was unable to find a team for their school to help with those services.

#### *Middle School Principal*

Mr. Durgin reported that they have 422 enrolled students. They are up 25 students from the last spring count date.

#### *High School Principal*

Mr. Wirt reported that the high school is up about 14 to 15 students. There is also an increase in part-time students this will affect our ANB funding as the state pays based upon hours of attendance.

#### *Superintendent*

Mr. Johnson reported that the Alta care services have been put on hold, and the district will look at the program at mid-year. He reviewed some of the details that was provided in his Board Report included in the board packet.

#### *Trustees*

Trustee Harder-Brouwer stated that it was nice to see that Kathy Martin will be attending a conference sponsored by the USDA. Kathy stated that she is going as a mentor for the program and they are paying for all of her expenses. The conference is called Teaming up for Nutrition. OPI is preparing a PowerPoint presentation that will be presented at the conference.

### 4. Personnel

#### Classified Contract for 2015-16 SY:

Wendy Eslinger	Food Service	.18 FTE
Tami Daughtry	Food Service	.40 FTE
Paige Reeves	Food Service	.56 FTE (start date on or about 11/1/2015)
Shilo Nordenstrom	PS Sped Paraprofessional	1 FTE
Christal Opat	PS Sped Paraprofessional	1 FTE
Deanna London	MS Sped Paraprofessional	1 FTE
Jenell Semple	21 <sup>st</sup> Century Program Director	change from .63 FTE to .47 FTE due to funding cuts

<u>Extra Contracts for 2015-16 SY:</u>	Ryan Hansen	8th Grade Girls Basketball
	Ryan Hansen	8 <sup>th</sup> Grade Boys Basketball
<u>Resignations:</u>	Shylah Poling	8 <sup>th</sup> Grade Girls Basketball
<u>Sub Teacher List:</u>	Brittany Parson	
	Jessica Downey	
<u>Sub Kitchen:</u>	Jennifer Mosbrucker	
<u>Volunteer Coach:</u>	Jeremy Barcus	MS Football
	Annie Sangster	HS Girl Soccer

Kathy Martin reported that she posted her listings for employment in the local banks, laundromats etc. and she also posted it on Facebook.

**Trustee Harder-Brouwer moved to approve the Personnel as presented.  
Trustee Channer seconded the motion and all voted in favor.**

5. *Nonresident Requests for Student Attendance*

Superintendent, Mr. Johnson, distributed a revised page for Board approval. The changes presented are noted in *italic*.

<b><u>Primary School:</u></b>	Ryker Johnson	PS	Parent – district employee
	Rielyn Pool	PS	Parent – district employee
	Innessa Chavez	K	Lives in Hamilton
	Mackenzie Pilkey	K	Lives in Victor
	Sydney Pilkey	K	Lives in Victor
	Kadyn Allred	1	Lives in Victor
	Quinn Bussard	1	Moved out of district
	Payton Ellis	1	Lives in Hamilton
	Remington Bussard	2	Moved out of district
	Benton Loraas	2	Moved out of district
	Ava Rowley	3	Lives in Victor
	Sadie Allred	4	Lives in Victor

<b><u>Middle School:</u></b>	Bridgett Dunham	5 <sup>th</sup> Grade
	Bridgett's family is moving into Corvallis this fall. Bridgett previously attended Hamilton Christian Academy.	
	Garrett Loraas	5 <sup>th</sup> Grade
	Garrett's family recently moved from Corvallis to Victor. He attended Corvallis Primary School in fourth grade.	
	Collin Holmberg	6 <sup>th</sup> Grade

Collin is the son of Aaron and Jenn Holmberg. Their family just moved back from Washington state and will be residing in Victor.

Trinity Nohr 7<sup>th</sup> Grade

Andrew Cruz 8<sup>th</sup> Grade Andrew and Trinity are siblings who attended school in Victor last year. The family continues to reside in Victor.

*Remington Borrowman – 5<sup>th</sup> Grade*

*Remington attended Corvallis Primary School last year. His family is presently residing in Hamilton.*

**High School**

Marissa Demarco 12<sup>th</sup> Grade

Lives in Stevensville

Braxton Roth 11<sup>th</sup> Grade

Lives in Stevensville

Christina Roxas 12<sup>th</sup> Grade

Lives in Stevensville

**Early Enrollment-Exceptional Circumstances:**

Andrew Allred Resident

Nathan Jaccard Resident

Vincent Jessop Resident

Mika Johnson Resident

Mason Lewis Resident

Asher McEwen Parent-District Employee

Connor Pfile Resident

James Uzzell Resident

Lauren Wissenbach Resident

**Receipt of FP-14 regarding resident student’s attendance in district outside of CSD#1**

**Darby:**

Hayden Pelkey

**Florence:**

Levi Edwards

**Trustee Channer moved to approve the Nonresident Requests for Student Attendance as amended. And to acknowledge receipt of FP-14 forms for out-of-district students attendance in district’s other than Corvallis.**

**Trustee Bloom seconded the motion and all voted in favor.**

*6. Requests for Credit Approval*

Superintendent, Mr. Johnson, distributed a revised page for Board approval. The changes presented are noted in *italic*.

Name	Name of Class And Description of Class	Credits	Lane Change
<i>Hammill, Brock</i>	<i>PHAR486 Translational Epidemiology Applied Disease Research U of M</i>	<i>3 Semester</i>	<i>No</i>
<i>Healy, Patti</i>	<i>Mentoring a Student Teacher U of M</i>	<i>2 Semester</i>	<i>No</i>
<i>Studer, Michelle</i>	<i>Mentoring a Student Teacher U of M</i>	<i>2 Semester</i>	<i>No</i>
<i>Plakke, Rob</i>	<i>ENT 593 Professional Paper Graduate Paper-In House U of M</i>	<i>1 Semester</i>	<i>Yes</i>

**Trustee Channer moved to approve the Requests for credit Approval as amended.  
Trustee Harder-Brouwer seconded the motion and all voted in favor.**

8. *Discussion and possible action regarding second reading of the following policies:*

Superintendent, Mr. Johnson, reviewed the details from the information he submitted in the Board Packet regarding the policies:

**BP 1111**

**Elections** – This policy revision removes the requirement to collect signatures to submit a resident’s name as a trustee candidate. Candidates must submit their intent to run to the district clerk 40 days prior to election. Included were some minor changes for write-in candidates. (required change in Montana Law; 2015 session).

**Trustee Bloom moved to adopt Policy 1111 on second reading.  
Trustee Channer seconded the motion and all voted in favor.**

**BP 2100 School Year Calendar and Day** – This revision aligns with CFG language and past practice.

**Trustee Channer moved to adopt Policy 2100 on second reading.  
Trustee Hoffman seconded the motion and all voted in favor.**

**BP 3110 Entrance, Placement, and Transfer** – The revision to this policy is also tied to BP3413. This is an updated immunization revision required for enrollment.

**Trustee Bloom moved to adopt Policy 3110 on second reading as revised.  
Trustee Channer seconded the motion and all voted in favor.**

**BP 3121P Enrollment and Attendance Records** – This revision removes the third (December) count date bringing the number of ANB counts back to two counts per year (required change in Montana Law; 2015 session).

**Trustee Bloom moved to adopt Policy 3121P on second reading.**  
**Trustee Sangster seconded the motion and all voted in favor.**

**BP 3226 Bullying and Harassment-Intimidation-Hazing** – The revisions in this proposed policy: Page 1, #4 a definition from the statute is included; Page 2 a new section was added requiring that all administrative remedies be exhausted prior to criminal/civil suits are filed (ie uniform complaint procedure).

**Trustee Sangster moved to adopt Policy 3226 on second reading as revised.**  
**Trustee Hoffman seconded the motion and all voted in favor.**

**BP 3310 Student Discipline** – SB 66 make it illegal for persons under 18 to possess, purchase, or consume alternative nicotine products or vapor products. Our policy is close to this from our revision last fall. However, MTSBA’s version is succinct.

*The Board recommended that the student handbooks be edited in following years to reflect the policy changes.*

**Trustee Hoffman moved to adopt Policy 3310 on second reading.**  
**Trustee Sangster seconded the motion and all voted in favor.**

**BP 3413 Student Immunization** – HB 143 requires “varicella” be added to line 11 along with the phrase, “in the manner and with immunizing agents approved by the department.”

**Trustee Channer moved to adopt Policy 3413 on second reading as revised.**  
**Trustee Harder-Brouwer seconded the motion and all voted in favor.**

**BP 4332 Conduct on School Property** – This revision is not required however, this revision is consistent with BP 3310 and is based upon a change in law regarding tobacco and nicotine/vapor products.

**Trustee Bloom moved to adopt Policy 4332 on second reading.**  
**Trustee Channer seconded the motion and all voted in favor.**

**BP 8301 District Safety** – SB 213 clarified the interchangeable language often found throughout the state regarding Emergency Operation Plan (EOP) and School Safety Plan. The language allows both terms to be used and also removes the old deadline.

**Trustee Sangster moved to adopt Policy 8301 on second reading as revised.**  
**Trustee Hoffman seconded the motion and all voted in favor.**

9. *Request for approval for Hunter's Safety and Ravalli County Sheriff office to use facilities for training purposes for the 2015-16 school year.*

Mr. Johnson is requesting approval for use of the high school lunchroom and library for Hunter Safety classes for the 2015-16 school year. He is also requesting approval for the use of the necessary district facilities to preform training, coordinated by the Ravalli County Sheriff Office for the 2015-16 school year.

Hunter Safety students will not be using real guns or live ammunition, but simulated weapons still fall under our policy 3311, Firearms and Weapons.

The Ravalli County Sherriff Office will be using a variety of district facilities to perform training for staff projected for the 2015-16 school year.

According to Policy 3311, Firearms and Weapons,

*"The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission or the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building".*

**Trustee Wolsky moved to approve the use of the high school lunchroom area and library for Hunter Safety classes for the 2015-16 school year. And to approve the use of various school district facilities by the Ravalli County Sheriff Office for the 2015-16 school year. Trustee Bloom seconded the motion and all voted in favor.**

10. *Route Change for Bus 6*

Mike Edwards, Transportation Director, discussed the needs for the route change due to roadway limitations. He reported that there are some concerns because of road erosion underneath it being washed-out. The road is not maintained by the county and the residences who live on the road have not been able to correct the issues occurring.

**Trustee Wolsky moved to approve the proposed route change for Bus 6 because of safety concerns.**

**Trustee Channer seconded the motion and all voted in favor**

11. *Facility Planning Committee update*

Mr. Johnson stated that along with the establishment of a committee and its designees, he would recommend that they outline the communication standards useful in updating the board and notifying the community of meetings. Mr. Johnson distributed a handout from the last committee meeting discussion.



Items discussed with the Board and Administration as follows;

1. Looking at our population projections as projected by the Montana DOC
  - a. Our enrollment's has increased by about 50 new students
    - i. Mainly in kindergarten and second grade
      1. We have to hire two additional teachers to meet accreditation standards
        - a. They will be paid by the Flex fund this year and have to be moved into the General Fund next year
2. Funding sources will be needed for enrollment increases
  - a. Space issues mainly at the primary school to start with
  - b. Playground space is also a concern
    - i. Need to look at upgrading the current playground wooden structures because they getting very old and worn down
3. The 2<sup>nd</sup> grade wing at the primary schools has heating issues in the spring
  - a. May need to install some sort of cooling systems
4. ADA concerns at the schools need to be looked at
5. Mr. Johnson will develop the enrollment history from 2000 to current to provide to the public

The committee will meet monthly and continue to look for solutions for facility planning.

## 12. Levy Planning update

The following was discussed:

1. It is very important that our needs request is made very clear for everyone to understand
2. Look at providing a Levy survey online for the public and it could also be mailed to all registered voters
3. It is very important to convey the correct message to the public and voters
  - a. Provide clarification of what a Levy is and what our needs are
  - b. Provided a general formal list
4. Discussion regarding how to distribute what the Levy requirements are
5. Regular school facility needs are required each year for different reasons
  - a. Track repairs, roofing repairs, school ground safety enhancements, curriculum and technology, etc.
6. Salary and benefit increases for certified and classified staff
  - a. Ask both groups to hold off on any large salary increases for a while and to pace it out over a 2 to 3 period

## 13. Discussion and possible action regarding approval of HS graduation tracks

As noted in Mr. Johnson's board data sheet the proposed tiered high school diploma has four tracks: Rigorous Core, College Prep, Fine Arts, and Vo-ed. The four options will provide students with options regarding required graduation requirements. These options have proven to be successful in retaining students within an appealing academic plan.

High school principal, Mr. Wirt, discussed the technology VOED student credits graduation requirements. Business classes, welding and woods are required courses by the state. Credit requirements by the state are 1.0 we require 1.5 credits.

Trustee Harder-Brouwer has concerns about students wanting to take a more rigorous class instead of a VOED class. And would like to know the option's for those types of students.

Mr. Wirt stated he knows that's it is important to give all students protest courses to motivate them and make them excel towards their goals. Corvallis and Hamilton students both graduate with 24 credits. The state requires only 20 credits as the minimum. Our districts duel enrollment is up to 150 students.

**Trustee Sangster moved to approve the HS graduation tracks as presented.  
Trustee Hoffman seconded the motion and all voted in favor**

*Recess 9:22 p.m.*

*Reconvene 9:28 p.m.*

*14. Discussion of the September 2015 Board and Administrator publication.*

General discussion took place regarding the publications and how important it was to discuss the publications as a group.

*15. Correspondence*

None presented.

*16. Approval of Minutes*

**Trustee Sangster moved to approve the minutes of 7/28/15 and 8/11/15 as presented.**

**Trustee Wolsky seconded the motion and all voted in favor.**

*17. Approval of Bills*

**Trustee Bloom moved to approve the bills as presented.**

**Trustee Harder-Brouwer seconded the motion and all voted in favor.**

*18. Adjournment*

**Trustee Wolsky moved to adjourn.**

Adjourned – 10:18 p.m.

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District Clerk

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Board Chair