

**Corvallis School District #1**  
**SPECIAL BOARD MEETING and**  
**REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES**

09/09/2014

**Special Session Meeting in High School Library**

1. *Called to order at 6:07p.m. by Wilbur Nisly, Chairman.*

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

*Trustees*

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Ginny Hoffman and Adam Sangster  
 Absent: Kathi Harder-Brouwer

The Superintendent and District Clerk were present throughout the entire proceedings.

Others present: Employees and /or community members as listed on the sign in sheet attached to the minutes.

2. *Public Comment on Non-Agenda Items*

No public comment.

3. *Corvallis Community Event Center Parking lot Discussion*

The Board and Superintendent had general discussion regarding the information presented at last month's Board Meeting by community member, John Horat. Mr. Horat discussed the parking area at the District's CCEC complex area, and his concerns regarding the parking along the Eastside Highway in front of the CCEC complex when events occur for safety reasons.

General discussion:

- Better lighting for the parking area may be needed
- Parking safety concerns
  - Angle parking designated by the baseball fields
  - Baseball season is only one and a half months long and does not occur in the dark
- The Board noted they would like to explore some parking improvement options available for the District
  - Possibility of flashing speed signs by the complex area - similar to what Lolo school has to alert the drivers of their speed.

- Since the Eastside Highway is a State Highway the Board asked the Superintendent and Maintenance Director to find out what improvements may be made along the road for safety reasons.

4. *CFG Negotiations Update – By the Board Negotiation Committee – Wilbur Nisly, Tonia Bloom and Jennifer Channer*

The Board Negotiations Committee informed all the Board members that as of September 8<sup>th</sup> they had agreed upon a two year contract for 2014-2016 school years with the Corvallis Faculty Group as follows if the School Board approves the proposal as follows:

1. Pay date:
  - a. Certified teacher payroll checks will be issued on the 12<sup>th</sup> day of the month. If the 12<sup>th</sup> falls on a day when school is not in session, checks will be issued on the preceding working day.
2. Duty Day Language:
  - a. **SECTION 1 – BASIC DAY:** The basic duty day for members shall be 7.75 hours. However, it is recognized that a high quality education for students may at times include educational activities which extend beyond the basic school day or take place outside the school calendar. No member of the appropriate unit will be required to teach an extra period during their designated preparation period. Members who agree to use more than 20 minutes of their designated preparation period to cover another member's classroom duties shall be compensated based on a prorated amount of the base salary in effect at the time.
  - b. **SECTION 2 – BUILDING HOURS:** The specific hours at an individual building may vary according to the needs of the educational program of the School District. These hours will be designated by the School District upon recommendation of each building administrator to maintain flexibility for programs to best meet the diverse educational needs of the students in each building.
3. Salary - 2 Year contract
  - a. 2014-2015 - 1.5% increase to the base totaling approximately \$126,419 for steps and lanes
    - i. Minimum annual salary for current employees would be an increase in the amount of \$1,099
    - ii. Maximum annual salary increase in the amount of \$2,196
  - b. 2015-2016 – **SECTION 1 - BASIC COMPENSATION:** The wages reflected in Schedule A, Schedule A-1 and Schedule B, attached hereto, shall be effective for the 2014-2016 school years only. However, for the 2015-2016 school year, Schedule A-1 will be modified to reflect the percentage increase in the School District's general fund budget authority for that year as determined by the Office of Public Instruction, with a

guaranteed minimum of 1.5% or up to a maximum 3.5% increase to the base. The horizontal lane divisions and SECTION 4, SUBD 1-5 shall apply to all members in the School District.

- i. Based upon the guaranteed minimum 1.5% increase to the base would be approximately \$153,516 for steps and lanes
  - ii. Minimum annual salary increase for current employees would be an increase in the amount of \$1,116
  - iii. Maximum annual salary increase in the amount of \$2,229
4. Health Insurance Benefit Premiums
    - a. 2014-2015
      - i. District Contribution to be \$577 per month for all eligible employees. The total District cost increase could be approximately \$35,000 for the year.
    - b. 2015-2016
      - i. District Contribution to be \$585 per month for all eligible employees.
  5. Salary Matrix Schedule's Wording Change
    - a. A permanent \$200 Bonus for all those members whose placement in the previous years at step 24 BA+60 through MA+45. The Bonus will be paid in November of each year.
  6. Delete Article XV – Scholarship Fund from the Contract
    - a. The Board agreed to delete the Article XV and to add the approximate annual payment that had been paid to CFG fund to increase the health benefits by an additional \$2 per month to equal \$577 for the 2014-2015 school year for all eligible employees.

After general discussion the Board agreed to meet on Monday, September 29<sup>th</sup> to Ratify the Agreement made between both Committees.

#### 5. *MTSBA Update*

Because of time constraints, this agenda item was decided to be table until the next Regular Board Meeting.

Recess: 7:03 pm

Reconvene: 7:11 pm

### **Regular Board Meeting in the High School Library**

1. *Called to order at 7:11 p.m. by Chairman Wilbur Nisly*

2. *Public Comment on Non-Agenda Items*

Chairman Nisly reported that the local County Fair had many students participating in showing their animals. Mr. Nisly stated that he had been approached by some community members asking when the Corvallis School district would be able to consider building a new high school gymnasium.

Trustee Wolsky stated that next year's County Fair would start earlier because Labor Day in 2015, is not until September 7<sup>th</sup>.

### 3. General Reports

This agenda item is to allow administration to make any additional comments to their written reports submitted in the Board Packet.

#### *Maintenance Director*

Jim Bowen reported that the High School Boiler Project is basically on schedule time wise, and both parties (school administration & engineers) have made some change orders because it is a remodel project. Change orders are not uncommon because of remodel projects (uncertainties do occur).

#### *High School Principal*

Jason Wirt reported that the High School Freshman Class is up 15 students this school year. The increase of students come from a variety of prior living locations. All class sizes are under 30 students and some are at 25 students per class.

Mr. Wirt also stated that the freshman class greatly appreciated having the first day of school with only freshman students attending, really helps them review their schedule, get used to the building structure and how to get to their classes, etc.

### 4. Personnel

#### Classified:

Gabriel Titeca	Custodian-High School 1 FTE
Melissa Hayworth	Custodian-Primary School 1 FTE
Gene Butler	Part Time Custodian

#### Extra Contracts:

Livingston, LaDonna	Parent Involvement Coordinator-Primary School
Maul-Smith, Chris	Tennis HS Boys' Head Coach
Fehr, Mike	Tennis HS Girls' Head Coach
Middleton, Garrett	Track Coach Assistant HS
Yoakam, Mark	Track Coach Assistant HS
Moore, Tina	Track Coach Assistant HS .5 FTE
Hammill, Brock	Track Coach Assistant HS
Huls, Spencer	Track HS Head Coach Boys and Girls
Bradshaw, Dave	Track MS Coach
Knapp, Andrew	Track MS Coach
Duchien, Christy	Volleyball (7th) MS

#### Resignations:

Karen Chaffin	High School Special Ed Para-professional
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#### Volunteer Coach:

Eric Thompson	– Volunteer Assistant – HS Football
Dave Molesh	– Volunteer Assistant – HS Girls Soccer
Nolan Grenfell	– Volunteer Assistant – HS Boys Soccer

**Trustee Channer moved to approve the employment recommendations as presented.**  
**Trustee Hoffman seconded the motion and all voted in favor.**

5. *Requests for Credit Approval*

Superintendent, Mr. Johnson, distributed a revised Credit Approval handout for Board approval. The changes are noted in *italic*.

Name	Name of Class And Description of Class	Credits	Lane Change
Bestor, Amanda	A Forest for Every Classroom Place Based Learning Curriculum U of M	5 Semester	No
Bestor, Amanda	C & I Math Academy 3-5 Common Core U of M	1 Semester	No
Cleveland, Joanne	Western Mt Math Academy Common Core Math Practices U of M	1 Semester	Yes
Hammill, Brock	Phar 491 Section 1 Introduction to Toxicology U of M	3 Semester	No
Soulliard, Cory	Western Mt Math Academy Common Core Math Practices U of M	1 Semester	No
<i>Bisel, Laura</i>	<i>Masters in curriculum &amp; Instruction Methods and Curriculum Concordia U-On Line Program Master's Degree</i>	<i>33 Semester</i>	<i>Yes</i>

**Trustee Sangster moved to approve the request for credit approval as presented and amended.**  
**Trustee Bloom seconded the motion and all voted in favor.**

6. *Non-resident Student Requests for Attendance*

Superintendent, Mr. Johnson, distributed a revised Credit Approval handout for Board approval. The changes are noted in *italic*.

**Primary School:**

Ayla Middleton	Preschool	District employee
Alivia Gates	Preschool	District employee
Elliette Berger	Preschool	District employee
Taylor Kirby	K	Lives in Victor
Jackson Pliley	K	District employee
Glen May	K	Lives in Victor
Lucy Marzo	K	Lives in Hamilton
Brooklyn Czifro	1 <sup>st</sup> grade	Lives in Hamilton

Jaden Markert	2 <sup>nd</sup> grade	Lives in Victor
Zoey Marzo	2 <sup>nd</sup> grade	Lives in Hamilton
<i>Izac McLane</i>	<i>4<sup>th</sup> Grade</i>	<i>Lives in Victor</i>

**Middle School:**

Justice Zito	Grade 8
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Justice's family lives in Victor. She attended CMS during first semester last year and would like to return for 8<sup>th</sup> grade.

River Gladwin	Grade 7
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Athen Gladwin	Grade 5
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River and Athen are the boys of our new staff member Shane Gladwin. The Gladwin's reside in Stevensville.

Conner Amestoy	Grade 5
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Conner's family just moved to Hamilton from Spokane. His family has heard good things about our district and would like him to attend CMS.

Jenna O'hearn	Grade 5
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Jenna's family just moved to Hamilton from Idaho. Her family also has heard good comments about our district and would like her to attend CMS.

<i>Tyler Arnold</i>	<i>Grade 6</i>
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<i>Ilijah McLane</i>	<i>Grade 6</i>
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<i>DeVaughn Arnold</i>	<i>Grade 8</i>
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*Tyler and DeVaughn have attended Corvallis for most of their schooling. They attended Hamilton school district during the last part of the 2013-14 school year. Ilijah attended Darby schools. They are all now living in the Victor school district and are interested in attending Corvallis.*

**High School:**

<i>Samuel Arnold</i>	<i>Grade 11</i>
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<i>Tyler Wetmore</i>	<i>Grade 10</i>
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**Trustee Wolsky moved to approve the revised Non-resident Requests for Student Attendance list as amended.**

**Trustee Bloom seconded the motion and all voted in favor.**

*7. Discussion and possible action regarding first reading of the following policies*

Superintendent, Mr. Johnson, reviewed the details from the information he submitted on the Agenda and Board Packet regarding the policies:

- ~~2344~~ – Should be noted as Policy 2314 Learning Materials Review (new MTSBA)
- 5336 – Compensatory and Overtime for Classified Employees (new MTSBA)
- 5510 – HIPPA (new MTSBA)
- 8501/8501P – School Siting and Procedures (consolidation)

**2314** gives guidance on the review and/or complaints regarding learning materials. There are no policies regarding learning material reviews in the event that there is a complaint or objection.

**5336** is federal regulation regarding classified compensation in light of overtime and/or comp-time. Needs to be included.

**5510 HIPPA:** The Superintendent stated that the policy needs to be discussed. Vannesa will provide more direction on this policy.

**8501/8501P** gives guidance on school siting. This is a condensed version of the MTSBA school siting policies. This policy will help board and administration through the siting process outlining some considerations.

General discussion took place regarding each of the policies:

**2314** – Learning Materials Review

**Trustee Bloom moved to adopt Policy 2314 on first reading.**

**Trustee Hoffman seconded the motion and all voted in favor.**

**5336** - Compensatory Time and Overtime for Classified Employees

Business Manager, Vannesa Bargfrede, suggested that the District maintain the past practice and amend the proposed policy to include that any hourly paid classified employee who works in the excess of 5 hours per month requires the Superintendents approval.

Vannesa also recommended to delete the reference to Comp Time. Because the District decided to eliminate the accumulation of comp time years ago because of the additional costs to the District over time, when it is accumulated

**Trustee Wolsky moved to adopt Policy 5336 on first reading as amended.**

**Trustee Channer seconded the motion and all voted in favor.**

**5510** - HIPPA

The Superintendent stated that Vannesa would provide more direction on this policy.

After general discussion with the Board this agenda item was tabled regarding the following reasons:

Business Manager, Vannesa Bargfrede, reported that she has contacted the Attorney Compliance Officer for the District's medical health provider to ensure our policy aligns with the recommended HIPPA Policy from MTSBA.

The Insurance provider has recommended that the District payroll person and school nurse schedule an hour to go over the HIPPA training webinar with EBMS. That way they can provide an overview of the law and the steps needed to become compliant with the regulations. After the two employees complete the training and provide their input regarding our District practices, EBMS will provide their recommendation wording (if any are recommended) regarding the District's Policy recommended form MTSBA.

After talking with the school nurse in early September, the nurse stated that she would be able to review the EBMS webinar prior to the October 14th Board Meeting with the Payroll/Assistant Clerk – to determine their considerations regarding the Policy presented by MTSBA before wording recommendations may be made to best fit the interest of the District Policy.

**8501/8501P** gives guidance on school siting. This is a condensed version of the MTSBA school siting policies. These policies will help board and administration through the siting process outlining some considerations.

**Trustee Hoffman moved to adopt Policies 8501 and 8501P on first reading with the suggested changes made.**  
**Trustee Sangster seconded the motion and all voted in favor.**

8. *Discussion and possible action regarding second reading of the following policies*

Superintendent, Mr. Johnson, reviewed the details from the information he submitted in the Board Packet regarding the policies:

- BP 7251-Disposal of School District Property without a vote
- BP 8105 – School Bus Replacement
- BP 8400 – Sale of Real Property
- BP 8410 – Operation and Maintenance of District Facilities
- BP 8500 – School Siting
- BP 8500P – School Siting Procedures

General discussion took place regarding each of the policies:

- BP 7251-Disposal of School District Property without a vote
- BP 8105 – School Bus Replacement
- BP 8400 – Sale of Real Property  
**Trustee Wolsky moved to adopt Policy 7251, 8105 and 8400 on second reading.**  
**Trustee Sangster seconded the motion and all voted in favor.**
- BP 8410 – Operation and Maintenance of District Facilities  
**Trustee Bloom moved to adopt Policy 8410 on second reading.**  
**Trustee Channer seconded the motion and all voted in favor.**
- BP 8500 – School Siting  
**Trustee Channer moved to adopt Policy 8500 on second reading**  
**Trustee Wolsky seconded the motion and all voted in favor.**
- BP 8500P – School Siting Procedures  
 After general discussion between the Board Members:  
**Trustee Bloom moved to not include the recommended Policy 8500P in the District's policy Manual.**



**Trustee Channer seconded the motion and all voted in favor.**

- It was noted that Policy 8501 should have not been on the agenda. No action took place.

*9. Approval of 2014-15 Bus Routes*

The board of trustees must approve all bus routes. Once approved by the board, the routes are then approved through the county transportation committee.

Transportation Director, Larry Bays, distributed a revised copy of the route details. Mr. Bays stated that Route 13 was changed (a revised copy will be attached to the minutes)

Mr. Bays also stated that the Special Education Bus Route 12 is unknown until the first few months of school. That is why there is no details for that route listed for approval. The route may also change through-out the course of the school year.

**Trustee Bloom moved to approve the 2014-2015 Bus Routes as amended.  
Trustee Hoffman seconded the motion and all voted in favor.**

*10. Discussion of the September 2014 Board and Administrator publication.*

General discussion took place regarding the publications and how important it was to discuss the publications as a group. The publication mainly discussed that school funding is not getting less complicated.

*11. Correspondence*

None was presented.

*12. Approval of Minutes*

**Trustee Hoffman moved to approve the minutes dated 8/12/14 as presented  
Trustee Channer seconded the motion and all voted in favor.**

*13. Approval of Bills*

**Trustee Sangster moved to approve the bills as presented.**

General discussion took place regarding the Middle Schools purchase of some bicycles. It was noted that the bicycles were bought as a class set (all in blue color) so students could use them for physical activity on the bike path around the area during an activity class.

**Trustee Hoffman seconded the motion and all voted in favor.**

*14. Adjournment*

**Trustee Wolsky moved to adjourn.**  
Adjourned – 9:03 p.m.

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District Clerk

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Board Chair