

Corvallis School District #1
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

2/14/2017

1. Called to order at 7:02 p.m. by Wilbur Nisly, Chairman.

The School Board Trustees of Corvallis School District #1 met at a duly constituted and properly noticed meeting Tuesday evening in the High School Library.

Trustees

Present: Wilbur Nisly, Tonia Bloom, Dan Wolsky, Jennifer Channer, Kathi Harder-Brouwer, Ginny Hoffman and Adam Sangster

Absent: None

The Superintendent and District Clerk were present throughout the entire proceedings.

Others present: Employees and /or community members as listed on the sign in sheet attached to the original minutes.

2. *Public Comment on Non-Agenda Items*

None.

3. *General Reports*

This agenda item was to allow administration to make any additional comments to their written reports submitted in the Board Packet.

High School

High School Principal, Mr. Wirt, and Assistant Principal, Mr. Tucker, reported on the changes requested by MHSA (athletic events) to restructure participation of various schools. They are going back to the old southwestern MHSA schedule. This is being done because of changes that have occurred regarding enrollment. The vote was 10-2 for the changes recommended.

Mr. Wirt also reported that he was looking to restructure the current quarters grading system for grades 9-12. He said he would provide more details at the March Board meeting.

Middle School Principal

Mr. Durgin reported how impressed he was with Transportation Director, Michael Edwards, regarding the improvements he made to a regular school bus, by converting it with a special lift to help all students with disabilities. This change will allow students to attend field trips, without using the SPED bus.

Special Education Director

Mr. Carrasco reported that their Special Education Monitoring was completed by OPI. The three-day monitoring was to ensure all special education records' are maintained according to the regulations. There were some minor areas of improvement, but there were no violations. He thanked and congratulated his staff for their efforts in making all this occur.

The Board congratulated the Special Education Department for having such a wonderful outcome with the Special Education Monitoring review process.

4. Personnel

<u>Classified Contract for 2016-17:</u>	Megan Jones	PS Primary Para-professional
<u>Extra Contracts for 2016-17:</u>	Jason Davis	MS Wrestling
<u>Resignations:</u>	Carleen Popham	PS Teacher
	Caron Reinke	PS Teacher
	Amber Moon	HS Cheer Coach
	Peter Spinetta	MS Football Coach
<u>Sub Custodian List:</u>	Dave Babcock/Maintenance and Custodian	

Trustee Bloom moved to approve the employment recommendations as presented. Trustee Channer seconded the motion and all voted in favor.

The Board personally thanked the two teachers who were retiring for their combined 75 years of service to the district, along with their contribution to so many students.

5. Nonresident Requests for Student Attendance

<u>High School:</u>	Sierrah McMahan-Robbins	9 th Grade
	Sierrah is a freshman coming from Victor School	

Trustee Channer moved to approve the out-of-district requests as presented. Trustee Bloom seconded the motion and all voted favor.

6. Requests for Credit Approval – Discussion and Possible Action

Mr. Johnson reported now that teacher's negotiations had been settled, the list provided before them has the teachers who were in a wait-mode listed. This is because the new contract language reset the credit approval process. He recommend the Board approve all the requests as presented.

Name	Name of Class And Description of Class	Credits	Lane Change
Chimo, David	Bioenergy for Teachers Bioenergy Curriculum Development University of Wyoming	1 Semester	No
Duarte, Catherine	Development & Learning Sciences C & I 510 Psychological in Education Settings	3 Semester	Yes
Hammill, Amy	Tech Math for Teachers M 501 Identify Exemplary Software U of M	3 Semester	No
Hammill, Amy	Co-Teaching & Mentoring Teacher Candidates C & I 555 Support Training for Cooperative Teachers U of M	3 Semesters	No
Hammill, Amy	Social & Development of GT Learners C & I 562 Theory & Practices Working with GT Learners U of M	3 Semesters	No
Hammill, Amy	Authentic Assessment C & I 519 Incorporate Formative Assessments U of M	3 Semesters	Yes
Pool, Jamie	Mentoring the Beginning Teacher C & I 555 2015/2016 U of M	5 Semesters	No
Pool, Jamie	Supervision of Student Teacher EDCI 588 Fall 2014 U of M	2 Semesters	No
Soulliard, Cory	Technology in Mathematics for Teachers Teaching usage when it is appropriate and when it is no U of M	3 Semester	No
Waldo, Jennifer	Google Apps for Educators and Schools Antioch U Heritage Institute	6 Quarters	No
Moore, Tina	Rethinking US History: What your teachers never told you A study of Howard Zinn & James Loewen's interpretation of US History Heritage Institute	3 Quarter	No

Healy, Patty	Montana AGATE EDCI-589 MSU Billings	1 Semester	No
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Trustee Bloom moved to approve the Credit Approval requests as recommended and presented.

Trustee Harder-Brouwer seconded the motion and all voted favor.

7. *HS Out of State Travel- Service Learning – Discussion and Possible Action*

Summary details as noted in the Board Packet:

“Mrs. Herbert would like to arrange a service-learning project to Ecuador. This is a shift from past trips in that students would be engaged in ‘doing’ community projects that benefit the residents they visit within the country of Ecuador.”

High School Teacher, Mrs. Herbert, was present and reported that the students picked the trip itinerary based upon more of the hands-on experience. The students would like to participate in community projects. Currently seven students have committed to the trip, and the limit would be up to 10 students. Mrs. Herbert was very excited about this new type of travel learning experience for students.

Trustee Bloom moved to approve the request for out of state travel for a High School Service Learning Project to Ecuador from June 11 – June 20, 2018.

Trustee Channer seconded the motion and all voted in favor.

8. *Middle School Out of State Field Trips- Discussion and Possible Action*

7th Grade Montana-Wyoming Road Trip: March 8-10, 2017

8th Grade Yellowstone Trip: June 1-4, 2017

Middle School Principal, Mr. Durgin, reported that this would be the fourth year for this Yellowstone trip for the eighth-graders. The trip for the seventh graders that he was recommending is new this year.

Middle School Teacher, Mr. Maul Smith, reviewed the itinerary and the different grants that would almost cover all the funding for this educational trip. He also thanked Transportation Director, Michael Edwards, for a converting a regular school bus used for field trips, to be equipped for students that need disability access to attend trips. So far 30 students have filled out applications to go on the trip.

Trustee Sangster moved to approve the request for the middle school out of state trips as presented.

Trustee Hoffman seconded the motion and all voted in favor.

9. CCEA Emergency Closure Day MOU – Discussion Possible Action

The State of Montana allows districts one closure that does not affect accreditation requirements. In addition, staff on a salary do not have their salaries deducted. However, classified staff have been historically required to use leave. The hang-up is that the district budget is structured to pay each employee based upon a complete contract. When we pay certified staff (or not deduct pay) for a day they were not on campus, we set up a disparity with classified considering the fact we have budgeted funds to pay classified and certified for that same emergency closure day. The MOU addresses this disparity by allowing classified to be paid for the FIRST emergency closure day of a school year without being on campus. Subsequent closures have different requirements by statute that generally require days to be made up therefore the total work days remain the same.

The second part of the MOU addresses those classified who show up to work during an emergency closure by paying staff 1.5 times the hours they worked on campus. The remainder of their 8-hour shift is paid at the regular daily rate. The purpose for this language is to acknowledge the conditions staff are requested to travel/work under a district declared ‘emergency circumstance.’ Two hour delays are not addressed in this MOU.

This MOU is also the standard applied to all non-exempt, classified staff.

The Superintendent reported that by having this MOU in effect, it would treat the classified the same as the certified for one day of school closure (both groups receiving pay for it). The Business Manager reported that the budget would not be affected by this change, because the 10 month classified staff are budgeted for 180 workdays for the school year.

Trustee Channer moved to approve the recommended CCEA Emergency Closure Day MOU as presented for the 2016 – 2017 and 2017- 2018 school years. Trustee Bloom seconded the motion and all voted favor

10. CFG Collective Bargaining Agreement - Discussion and Possible Action

Summary details as noted in the Board Packet:

Matrix freezes salary (refer to matrix) – the money that was distributed throughout Steps 1-24 took the increases from 20-24 and redistributed them through Steps 1-20 (BA50-MA45; earlier in BA-BA30). The value of the district’s annual proposal (approx. \$185k/yr) was applied within the first two years of the CFG proposal. Because of the increased number of ‘frozen’ staff, a stipend was calculated based upon 50% the district’s proposal for those steps, and applied to those who would’ve gone backwards under the comparison of CFG and district proposals. (pages 16, 33) The \$200 longevity pay remains the same and applies to staff below the 24th step. The district’s proposal for health care premium increases was built into the costs of the compression. No health care premium increases are guaranteed. In year’s 3-5, if the increase in funding exceeds 0.5%, 0.5%, or 1.0%, the difference in excess will be split 65/35 increases to the base and increased contribution to health care premium

contributions. (*pages 15, 16*) Because CCEA's health care premium are tied to the CFG, a proposal before the board tonight will address our intent to increase the district's contribution.

New Hires: BA Placement - In order to remain competitive with other districts regarding starting salaries, new hires with only a BA and no experience will be placed at step one (not step 0 as is currently the case) and remain there until they qualify to move to step two. This begins in 17/18 (*page 17*)

Discretionary Leave – the language combines sick and personal leave. The purpose is to give greater flexibility for staff to use leave. Emergency leave was separated from Bereavement Leave and placed into the Sick Leave Bank Committee's jurisdiction. A review of discretionary leave will occur to determine the effectiveness (cost, number of absences, student impacts, etc). (*pages 22-25*)

Termination Pay – For this year (16/17) and next (17/18) the number of retirees eligible for the \$7,500 termination pay increases from 4 to 6 teachers. The remainder of the language remains intact. (*page 19*)

Credit Approval – The language in the old contract was complicating efforts by staff to gain credit approval in a timely manner. To alleviate this, the new language allows for initial approval prior to taking the course by the superintendent and then board approval at the next regular board meeting. This improves on the old language requiring both superintendent and board approval prior to taking the course. (*pages 17, 18*)

Extra Curricular Pay Schedule B and B1 – An increase to the Schedule B will occur in 17/18 forward from a base of \$30k to \$31k. Head soccer and FFA school year duties were included at the 15% level.

A special thank you to both negotiating teams, for making this agreement happen.

Superintendent, Mr. Johnson, reported that this had been a long negotiation process. However, he feels that everyone has covered a lot of ground and positive things have occurred over the process.

There was general discussion regarding the new discretionary leave wording along with changes to the teacher credit approval process.

Trustee Bloom, thanked Andy Sever, from MTSBA for all of his assistance during the mediation process. And she thanked both teams for all their efforts in working out the fine details of the contract. She also noted that escalator clause was very complex, but the contract defines it in a way to be managed.

The Board thanked all those that were involved in the process, and congratulated them for settling the contract for five (5) years.

Trustee Hoffman moved to approve the CFG Collective Agreement as presented for the 2016-2021 school years.

Trustee Sangster seconded the motion and all voted favor.

11. CCEA Health Insurance MOU- Discussion and Possible Action

Summary details as noted in the Board Packet:

This CCEA MOU addresses health care premium contributions that are currently tied to the District health care premium contribution identified in the CFG contract. Because the tentative agreement (2016-2021) between the district and CFG has no guaranteed increase to health care premium increases, it is important that we address the premium costs for all classified employees to a level above the current \$585. By doing so, we will maintain a reasonable cost sharing balance. It is widely accepted that insurance increases will continue as they have in the past. To maintain our commitment to provide the CCEA with a highly competitive package, the increases proposed in the MOU is necessary (see attached). This MOU is also the standard applied to all non-exempt, classified staff.

Mr. Johnson reported that the MOU for increased health premium coverage for all the classified staff was intended to help maintain the Board's goal to ensure somewhat equal financial percentages are given to both groups.

Trustee Bloom moved to approve the MOU as presented and its application to all non-exempt, classified staff as presented.

Trustee Channer second the motion and all voted in favor

Business Manager, Vannesa Bargfrede, reported that the classified staff would receive a bonus check for the premium back-pay from July through February. Then beginning with the March payroll, the employer contribution towards the premium would be increased.

12. Trapper Creek MOU – Discussion and Possible Action

Our partnership with Trapper Creek requires an annual renewal via board action on an MOU.

Trustee Channer moved to approve the Trapper Creek MOU as recommended.

High school principal, Mr. Wirt reported that we do use the MOU, and have three students participating in the program

Trustee Harder-Brouwer second the motion and all voted in favor

13. Calendar Vote – Discussion and Possible Action

The District's yearly calendar requires Board approved action.

Mr. Johnson distributed an "altered" Option #1 calendar. He reported that the changes were made for the Alternate PR days, because the days are still to be determined. The calendar was basically the same calendar that we have adopted in past years.

General discussion took place about the calendar and the continuation of it containing a long spring break.

Trustee Harder-Brouwer moved to approve the 2017-2018 Calendar as revised for Option #1.

Trustee Channer second the motion and all voted in favor

Transportation Route Change – Discussion and Possible Action

We have two bus stops that were in Victor's District that were moved once we received word from the Victor School Board. The mentioned bus stops in Victor require an interlocal agreement between Victor and Corvallis school districts.

The stops in Victor SD are: the 'gravel pit' (Intersection of N. Birch Creek and Camp Three Ln.), and the other is on Camp Three Rd. The new locations for those two stops would be N. Birch Creek north of Crescent Rd. and Wood Ln. east of the railroad tracks.

These stops allow for parents in cars to wait for the bus with the least amount of congestion.

General discussion took place regarding that we have been allowed to pick up the students in those areas for about 20 years. At first, the parents were confused because of the required change since they have Corvallis addresses. However, we have been able to talk to the parents and set up new pick up areas. The down side is some students would need to walk a long way to their new pickup area.

The County Superintendent would be notified of the changes.

Trustee Hoffman moved to approve the bus stops at N. Birch Creek (north of Crescent Rd) and Wood Lane (east of the railroad tracks).

Trustee Wolsky second the motion and all voted in favor

15. School Election Resolution

Business Manager, Vannesa Bargfrede, informed the Board that she was requesting approval of a Trustee Resolution Calling for an Election, the Election would be held May 2, 2017.

The terms of Dan Wolsky, Ginny Hoffman and Adam Sangster expire this year. There may be a need for a Trustee election to renew/fill these positions on the Board.

The Board needs to approve a formal Resolution calling for a May election in the event that an election is required because of a filing for Board membership by person(s) other than a current member(s) of the Board.

Trustee Harder Brouwer recommended a mail ballot Election for the Trustees. After discussion, it was determined that the mail ballot election process would be held for the Trustee Election.

Trustee Bloom moved to approve the Resolution as a mail ballot for the Trustee Election.

Trustee Channer seconded the motion and all voted yes.

16. Discussion of the February, 2017 Board and Administrator publication.

General open discussion took place regarding the publications articles, and how important it was to discuss the publications articles as a group.

17. Correspondence

None was presented.

18. Approval of Minutes

Trustee Bloom moved to approve the minutes of 01/10/17 as presented.

It was noted that on page 121 of the Board Packet -Agenda item #8, that the word star-up should read as start-up.

Trustee Channer seconded the motion and all voted in favor.

19. Approval of Bills

Trustee Sangster moved to approve the bills as presented.

Trustee Hoffman seconded the motion and all voted in favor.

20. Adjournment

Trustee Wolsky moved to adjourn.

Adjourned 9:18 p.m.

District Clerk

Board Chair