



Corvallis School District #1

P.O. Box 700
1045 Main Street
Corvallis, MT 59828

April 18, 2019

TO: Corvallis School Board of Trustees

FROM: Tim Johnson

SUBJECT: Corvallis School Board Special Board Session
Monday April 22, 2019 6:45 p.m.
High School Library

Agenda

1. Call to Order
2. Public Comment
3. MOU-21st Century Application-partnership with Bitterroot Arts for Autism-Discussion and Possible Action
4. Corvallis Civic Club-SMA Presentation of the Preliminary Facility Master Plan-Discussion
5. Public Input
6. Adjournment

About Public Comment at Corvallis School Board Meetings

Meetings of the Corvallis Board of Trustees are meetings of a public body held in public. All meetings, unless otherwise provided by law, are open to the public. Unless specifically called for that purpose, a school board meeting is not, however, a public hearing.

Each Corvallis School Board meeting includes a "Public Comment" section near the beginning of the agenda. At this time members of the audience will be invited to speak on any public matter not otherwise specifically listed on the agenda that is within the jurisdiction of the agency. As has also been the practice of the District, and in accordance with Montana law, if any member desires to speak to an item that is specifically listed/identified on the agenda, you will be allowed to do so when the item comes up for discussion and action. The public comment portion of the agenda is not the time designated to hear items that are specifically listed/identified on the agenda.

For those individuals who desire to address the Board during the "public comment" portion of the meeting, if you haven't already done so, please sign your name to the sign in sheet and indicate the general topic on which you will be commenting. The Board Chairman will call individuals to speak in the order listed on the sheet provided. The board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition the Board will not hear comments on contested cases or other adjudicative proceedings.

Depending on the number of persons who wish to address the Board, the Board Chairman may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.

By law the District cannot take any action on any matter discussed during the "public comment" portion of the meeting, until such time as the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

Members of the public who desire immediate response or action on an issue are advised to contact the Superintendent at least five (5) days prior to a school board meeting so that their issue can be dealt with administratively or placed on the agenda.

CORVALLIS SCHOOL DISTRICT #1

Agenda Item #3 Memorandum of Understanding:

This MOU is between the Corvallis School District and Bitterroot Arts for Autism.

See Attached: This is a required form for the 21st Century Program

Recommendation: Discussion and possible action.

Memorandum of Understanding

between

Corvallis School District
and
Bitterroot Arts for Autism

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Corvallis School District and the Bitterroot Arts for Autism who are providing services and/or financial support to the 21st CCLC program.

Partner name: Corvallis School District
Partner representative: Tim Johnson
Position: Superintendent
Address: 1045 Main Street, Corvallis, MT 59828
Telephone: 406-961-4211
Fax: 406-961-5144
E-mail: timj@corvallis.k12.mt.us

Partner name: Bitterroot Arts for Autism
Partner representative: Jessica Fitzpatrick
Position: Director
Address: PO Box 870 Hamilton, MT 59840
Telephone: 406-210-2937

Purpose

The purpose of this MOU is to establish an agreement among the above mentioned parties concerning their respective roles and responsibilities for implementation of a 21st Century Community Learning Center (CCLC) subgrant.

This agreement is to establish and coordinate joint processes and procedures for the provision of the 21st CCLC program (including summer, before school, weekends, evenings, in-service days, vacation breaks, etc.) for students, family engagement activities, staff development, supervision, and program evaluation.

21st Century Community Learning Centers Vision and Overview

Since the MOU is intended to describe and detail how partners will contribute to the establishment and maintenance of the afterschool program, it is important that all partners to the MOU share a collective vision for the program and have a common understanding as to the scope and purpose of the program.

The description provided under this section will serve as a critical framework for the program as it makes decisions on the implementation of the 21st CCLC investment:

The overall goal of this joint application is to offer and expand afterschool programming for students of the Corvallis School District middle school, and the Bitterroot Arts for Autism students.

Corvallis School District:

The purpose of the Corvallis After School Program is to implement relevant educational programming and remove situational barriers in order to improve the academic and social skills of at-risk students. The program design facilitates growth both academically and socially motivating students to achieve their full potential. These experiences are assembled according to student need and guided by skilled mentors and certified teachers through the dynamic interactions uniquely affecting each student. Through this relational approach, the After School Program empowers and motivates vulnerable at-risk students to learn more, retain more, and apply more in a context that relates and connects to their experiences. The After School Program supports and challenges at risk students to extend beyond their current understanding in order to connect one idea with many others through experiential learning in a supportive environment.

Bitterroot Arts for Autism:

There are limited services for children on the Autism spectrum or with special needs/abilities in Ravalli County. The Bitterroot Arts for Autism works to bring families together to celebrate the diverse gifts of children of all abilities through creative fun to encourage a life beyond labels. The mission of the Bitterroot Arts for Autism -Heartism Community Center provides education and socialization for children with special needs and all abilities through the exploration of the arts, music, dance, creative movement, yoga, and a variety of activities and life skills, while supporting and educating parents and families.

The afterschool program center at the Bitterroot Arts for Autism Heartism Community Center will provide expanded programming for students, families by providing weekly activities that increase communication, socializations skills, classroom behavior, and learning through art based education for students with autism and or special needs/abilities. Current activities are offered once a month and there is a definite need to increase time for consistent skill building for students as well as providing respite for families.

The afterschool program would offer 2 hours per week, of art, music, and socializing. Summer programming would be available Monday, Tuesday, and Wednesday for 2 hours per day for 2 weeks. Summer programming will focus on therapeutic art and creative exploration while continuing to develop communication and relational skills. It is also the goal of the program to provide more opportunities to engage families and provide opportunities to support one another.

Duties of Parties

In this section, the responsibilities and agreements of each party is described separately.

For the **lead agency or organization: Corvallis School District**, the responsibilities and agreements could include:

- Serve as the fiscal agent for the grant;*
- Assume payroll responsibilities for afterschool positions, as budgeted;*
- Provide classroom space and all other appropriate space to accommodate the afterschool program; as needed*
- Be responsible for purchasing necessary materials/supplies for designated components in accordance with the 21st CCLC budget;*
- Support staff in trainings and professional development opportunities in areas related to afterschool programming and issues;*
- Participate in the evaluation of the afterschool program at the local, state, and federal levels;*
- Complete paperwork related to any association with the program;*
- Participate on the Advisory Team; and/or*
- Other:*

For the **school partner Corvallis School District**, the following may apply:
Does not apply

For a **community partner Bitterroot Arts for Autism**, the following may apply:

- Provide appropriate space or programming to accommodate the afterschool program;*
- Recruit and refer students to the afterschool program;*
- Communicate and collaborate with all partners about rules, expectations, and norms;*
- Establish a collaborative relationship between organization staff and afterschool staff;*
- Complete paperwork related to and associated with the program;*
- Provide access to assessment and other available data for the purposes of program evaluation;*
- Participate in the evaluation of the afterschool program at the local, state, and federal levels;*
- Participate on the Advisory Team; and/or*
- Other:*

Meetings

All major administrative decisions concerning policy and personnel of the afterschool program shall be brought to the Advisory Team. The Advisory Team consists of (list partners) and the Program Director. Decisions will be reached by group consensus whenever possible and appropriate. The Advisory Team will meet at least four times per year, or as needed, about key decisions and issues related to successful program implementation. The Program Director will oversee and make all day-to-day decisions, in consultation with the program staff, when appropriate, for the operations of the program. If partners cannot come to a mutual agreement, the LEA School Partner will have final decision-making authority.

Funding

Clearly describe any grant funds, the amount and category (salaries, contracted services, materials and supplies, etc.) that will be provided to the non-lead agency(s):

Object Code	Purpose Category	Expenditure Description	Title IVB Funds
100	10	1- Program Director, 4 hrs per week, \$15-18 DOE, Oct 1 - May 31, 2 wks in the summer (MWF, 2hr per day)	\$2,736
100	10	1- Assistant Instructor, 1 day/2 hrs per week, \$12-15 DOE, Oct 1 - May 31, 2 wks in the summer (MWF, 2hr per day)	\$1,050
200	10	Fringe Benefits for Program Director and Academic Instructor @16% WC, SS, Medicare, Unemployment	up to \$650
300	10	Contract fees for Specialty Activity Instructors (ie. music, art, etc.) \$20-25 DOE, 1hr per week	up to \$1000
300	23	Data Collection and Management	up to \$1000
500	20	Printing fees/portfolio/posters/postage	up to \$250
500	21	Professional Development	up to \$1000
600	10	Supplies and materials necessary for the program	up to \$1500
600	10	Supplies and materials for parent night activities, open houses, parent/child events	up to \$1000

In addition, partners will provide_____. (List funds and other commitments)

Duration

The agreement is for a period of one year and may be renewed annually up to five years.

School Year 2019-2020 Program

Anticipated start date: October 1st, 2019

Anticipated end date of school year programming: May 31, 2020

Number of days per week the program will be open during the school year: 1 day

Number of hours per week the program will be open during the school year: 2 hrs.

Number of weeks per year the program will be open during the school year: 30 weeks

Number of Teacher PIR days and or Holidays this program will be open: 0 days

Summer Program 2020

Anticipated start date: June 2020

Anticipated end date of school year programming: Aug 2020

Number of days per week the program will be open during the school year: 3 day

Number of hours per week the program will be open during the school year: 6 hrs.

Number of weeks per year the program will be open during the school year: 2 wks

Number of Teacher PIR days and or Holidays this program will be open: 0 days

Procedures for Modification and Termination

- The MOU may be modified, revised, extended, or renewed by mutual written consent of all parties, by the issuance of a written amendment, signed and dated by all parties. Submission of a revised MOU requires a program amendment to be submitted to the state coordinator.
- Any party of the MOU may terminate their participation in this MOU by giving written notice of intent to terminate to each of the partners. In such case, termination by one or more of the parties to this MOU does not alter the terms or obligations of the other parties to this MOU.
- An individual partners' participation in the afterschool program may be terminated for non-compliance with the MOU provided the other parties provide written notice clearly outlining the reasons for the termination.

Severance Clause

If any part of this agreement becomes unenforceable or illegal, then the agreement will continue in force, but the offending provision(s) shall be severed from the agreement and will have no effect on the remaining services agreed to and associated performance.

Signatures

All partners in this agreement sign to confirm their acceptance of its terms by their signature.

Corvallis School District
Partner Printed Name
Position
Organization
Date:

Bitterroot Arts for Autism
Partner Printed Name
Position
Organization
Date: