

## Corvallis School District

### INSTRUCTION

2167

#### Correspondence Courses

The District will permit a student to enroll in an approved correspondence course in order that such student may include a greater variety of learning experiences within the student's educational program.

Credit for correspondence courses may be granted, provided the following requirements are met:

1. Prior permission has been granted by the principal; only after reviewing an individual learning plan that describes the distance learning as it relates to the student's academic progress;
2. The program fits the education plan submitted by the regularly enrolled student;
3. The course does not replace a required course offered by the District, except as indicated under "Waiver of Graduation Requirements" section of Policy 2410P; and
4. Credit is granted for the following approved schools:
  - a. Community colleges, vocational-technical institutes, four (4) year colleges and universities and state-approved private schools in the state of Montana; and
  - b. Other schools or institutions which are approved by the District after evaluation for a particular course offering.
5. Letter grades only will be accepted for correspondence course credit.

The District shall not be obligated to pay for a student's correspondence courses.

The District will accept up to two (2) credits of correspondence coursework. Correspondence coursework cannot be used to allow a student to graduate early from high school.

Cross Reference:      2410 and 2410P      High School Graduation Requirements

Legal Reference:      § 20-7-116, MCA      Supervised correspondence study  
ARM 10.55.906      High School Credit

#### Policy History:

Adopted on: 12-14-10

Revised on: